

# Officer Decisions

## Programme and Commissioning Manager - Communities - Simon Milner

Summary of Matter or Issue Requiring Decision	Decision to award the contract for CP1924-20 – Shielding Food top-up delivery.
Decision Taken	To award a contract (Subject to due diligence) to the below organization for the provision of the above contract. The contract will commence on 17/04/2020, for the period of 8 weeks, with an option to extend for any further periods of COVID-19 shielding as required by the Government, Public Health and legislation. Organisation Name and Address: Total Produce Limited, Enterprise Way, Pinchbeck, Spalding, Lincolnshire, PE11 3YR.
Summary of Reason(s) for Decision Taken	
Summary of Alternatives or Options considered and rejected	N/A
Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation	No conflict of interest has been identified. The decision was taken by Simon Kitchen, Head of Communities, having completed a Pandemic Funding Protocol form and received approval for spend of up to £100k for food delivery.
Contact for enquiries/further information	Simon Milner Position: Programme and Commissioning Manager, Communities Email: <a href="mailto:simon.milner@devon.gov.uk">simon.milner@devon.gov.uk</a> Tel: 01392 383000
Decision Date	17 April 2020

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be made available or inspection by the public at the Council's Offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring 01392 382888 or email: [members.services@devon.gov.uk](mailto:members.services@devon.gov.uk)

