

# Officer Decisions

## Head of Human Resources - Jacky Wilson - Head of HR

Summary of Matter or Issue Requiring Decision	Decision to extend the contract for CP1333-16 Employee Assistance Programme
Decision Taken	To extend the contract (subject to due diligence) with the below organisation for the provision of the above contract. The contract extension will commence on 1st April 2019 until 31st March 2020. Employee Advisory Resource Ltd. T/A Workplace Options Ealing Cross, 85 Uxbridge Road, London W5 5TH
Summary of Reason(s) for Decision Taken	
Summary of Alternatives or Options considered and rejected	An options appraisal considered the following four options: <ul style="list-style-type: none"><li>• Extend the current contract</li><li>• Re-tender the contract</li><li>• Call-off of an existing framework</li><li>• Allow the contract to expire</li></ul>
Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation	There is no conflict of interest in relation to the extension of this contract
Contact for enquiries/further information	Rebecca Baggett Position: Procurement & Contracts Officer Email: <a href="mailto:procure@devon.gov.uk">procure@devon.gov.uk</a> Tel: 01392 383000
Decision Date	12 March 2019

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be made available or inspection by the public at the Council's Offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring 01392 382888 or email:

members.services@devon.gov.uk