



# Officer Decisions

## Insurance Manager - Emily Wilkins

### Summary of Matter or Issue Requiring Decision

Decision to direct award a contract for CP1562-18 Insurance Brokerage Services under Lot 2 (Insurance Brokerage and Associated Services) of the Crown Commercial Services Insurance Services II Framework.

### Decision Taken

To award a contract to the below organisation for the provision of the above contract. The contract will commence on 1<sup>st</sup> June 2018, for the period of 36 months.

Arthur J. Gallagher Insurance Brokers Ltd  
Station Square  
One Gloucester Street  
Swindon  
SN1 1GW

### Summary of Reason(s) for Decision Taken

The decision has been taken following evaluation of Lot 2 framework suppliers capable of providing all service requirements to Devon County Council

### Summary of Alternatives or Options considered and rejected

The following options were considered in relation to Insurance Brokerage Services:

- Carry out mini-competition under the Crown Commercial Services Insurance Services II Framework.
- Direct award under the Crown Commercial Services Insurance Services II Framework.
- Carry out domestic tender.
- Do not put a new contract in place.

### Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation

There are no conflicts of interest in relation to the award of this contract

Contact for enquiries/further information

Louise Baker, Senior Procurement &  
Contracts Officer,  
louise.k.baker@devon.gov.uk, 01392  
383000

Decision Date

4 June 2018

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be made available or inspection by the public at the Council's Offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring 01392 382888 or email: members.services@devon.gov.uk