

# Officer Decisions

## Head of Transport Co-ordination Service - John Richardson-Dawes

### Summary of Matter or Issue Requiring Decision

Decision to award the contract for CP1525-17 for the supply, data encoding and distribution of Concessionary Travel Smartcards for eligible Devon residents.

This award was made under a Direct call-off from South West Smart Applications LTD (SWSAL) procurement of ITSO Services and Goods by South West Smart Applications Ltd on behalf of its Local Authority, other Public Sector and Operator Members, Framework 1, under lot 4 ITSO Card Production Bureau

### Decision Taken

To award a 4 year contract starting on 1st December 2017 (with the option to extend for a further 2 x twelve months) to the following supplier:

ESP Systex,  
68 - 74 Holderness Road,  
Hull,  
HU9 1ED

### Summary of Reason(s) for Decision Taken

### Summary of Alternatives or Options considered and rejected

An options appraisal was carried out with the following options considered:

- o Devon County Council to re-tender the contract on their own
  - o Call-off from the ESPO framework agreement already in place
  - o Call-off from another framework agreement already in place
- Allow the contract to expire and do not put another in place

Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation

No conflicts of interest in relation to the award of this contract

Contact for enquiries/further information

Rebecca Baggett, Procurement and Contracts Officer, rebecca.baggett@devon.gov.uk, 01392 383000

Decision Date

23 November 2017

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be made available or inspection by the public at the Council's Offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring 01392 382888 or email: members.services@devon.gov.uk