

# Officer Decisions

## Head of Category - Business - Kevin Balding

Summary of Matter or Issue Requiring Decision	Decision to extend 'RM1034-14 Business Travel Booking Tool' contract for a period of 24 months
Decision Taken	To extend the contract with the below organisation for 24 months for the period 1 <sup>st</sup> April 2017 – 31 <sup>st</sup> March 2019. Click Travel Alpha Tower Suffolk Street Queensway Birmingham B1 1TT
Summary of Reason(s) for Decision Taken	
Summary of Alternatives or Options considered and rejected	The following options were considered in the options appraisal: <ul style="list-style-type: none"><li>• Carry out an OJEU tendering process</li><li>• Call-off from a National framework</li><li>• Extend the current contract</li><li>• Allow the contract to expire and not replace</li></ul>
Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation	There are no conflicts of interest in relation to the extension of this contract
Contact for enquiries/further information	Louise Baker, Senior Procurement & Contracts Officer, <a href="mailto:procure@devon.gov.uk">procure@devon.gov.uk</a> , 01392 383000
Decision Date	7 March 2017

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be made available or inspection by the public at the Council's Offices or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring 01392 382888 or email:

members.services@devon.gov.uk