

Waste Validation Check list

For the relevant details on what is required refer to the “Validation Requirements for Planning Applications to Devon County Council” available at www.devon.gov.uk/planning-system. Statements which will nearly always be required are in bold below. For assistance where appropriate an initial “starting point” is given.

| Statement | Starting Point |
|------------------------------------|--|
| Air Quality | <input type="checkbox"/> District Local Plan/ Development Framework |
| Biodiversity | <input type="checkbox"/> Devon Biodiversity Records Centre |
| Construction Traffic Plan | <input type="checkbox"/> Please see validation list notes |
| Daylight/sunlight | <input type="checkbox"/> BRE report 209 dated 1991 |
| Environmental Impact | <input type="checkbox"/> Environmental Impact Regulation Guidance |
| Aerodrome safeguarding | <input type="checkbox"/> Airfield list and AOA Guidance |
| Unstable Land | <input type="checkbox"/> Planning Policy Guidance Note 14 |
| Groundwater | <input type="checkbox"/> Own hydrogeologist and Environment Agency |
| Landfill | <input type="checkbox"/> Please see validation list notes |
| Waste recycling | <input type="checkbox"/> Please see validation list notes |
| Waste water | <input type="checkbox"/> Please see validation list notes |
| Composting | <input type="checkbox"/> Please see validation list notes |
| Thermal treatment | <input type="checkbox"/> Please see validation list notes |
| Pollution Control | <input type="checkbox"/> Please see validation list notes |
| Hazardous materials | <input type="checkbox"/> Environment Agency |
| Restoration | <input type="checkbox"/> Please see validation list notes |
| External works/ landscaping | <input type="checkbox"/> Please see validation list notes |
| Flood risk assessment | <input type="checkbox"/> Planning Policy Statement 25 |
| Foul Sewage and Utilities | <input type="checkbox"/> Please see validation list notes |
| Heritage | <input type="checkbox"/> Devon Historic Environment Service (HES) |
| Land contamination | <input type="checkbox"/> Planning Policy Statement 23 |
| Lighting | <input type="checkbox"/> Please see validation list notes |
| Noise | <input type="checkbox"/> Planning Policy Guidance Note 24 |
| Open Space | <input type="checkbox"/> Please see validation list notes |
| Parking | <input type="checkbox"/> District Local Plan/ Development Framework |
| Photo/Photomontage | <input type="checkbox"/> Appendix 1 Structure plan / HES |
| Planning Obligation | <input type="checkbox"/> Planning Circular 05/2005 |
| Planning | <input type="checkbox"/> Waste Local Plan / Strategy |
| Community Involvement | <input type="checkbox"/> Chapter 7 Planning Policy Statement 12 |
| Structural Survey | <input type="checkbox"/> Please see validation list notes |
| Transport Assessment | <input type="checkbox"/> DfT Transport Assessment Guidelines |
| Travel Plan | <input type="checkbox"/> DfT Travel Plan Guidance |
| Tree Survey | <input type="checkbox"/> BS5837 “Trees in Relation to Construction” |
| Site Waste Management | <input type="checkbox"/> DTI Site Waste Management Plans |

Changes to the Submission of Waste Planning Applications



These changes affect you if you want to:

- Open a new Waste Management Facility
- Change how you operate a Waste Management Facility
- Extend a Waste Management Facility

From 6 April you:

- Must use the new Standard Planning Application Form.
- Must include Plans, Fees, Certificates and other information as required by the National List.
- Must include extra information as required by the Devon Local List.
- Can submit your form electronically through the Planning Portal.



Why the new procedures?

From 6 April 2008, the Government is introducing a new, mandatory, standard application form (known as 1APP) for all applications for planning permission made under the Town and Country Planning system. This includes Waste applications made to Devon County Council. The aim of this is to provide a quicker, more predictable and efficient planning service.

To support the use of this standard application form, the Government has introduced new requirements for information, referred to as **National** and **Local Lists** (of information). These lists will enable the County Council to register and process your application.

How will I benefit?

The aim of this new system is to ensure applications contain all the information needed to process it quickly and efficiently minimising the risk of requests for further information. In turn, this will ensure more consistency when we register and validate applications, recognising the need for variation depending on the nature of the proposal. This is a new and dynamic way of working, rewarding growth and innovation while protecting Devon's rich and diverse environment.

Where insufficient information is contained within a valid application, the Devon County Council may impose a condition for a scheme to be submitted before development commences. These are called Article 21 conditions. Under the new requirements, it is in your interest to submit as much information and as many schemes as possible in the original application to reduce any further fees after permission is granted.

What information do I need to include?

The **Devon Local List** and the **National List** are on the planning web pages of the Devon County Council website www.devon.gov.uk/planning-system. Also, on these pages you can find the link to the Planning Portal which will allow you to make a planning application online direct to Devon County Council.

You may find the checklist included at the end of this leaflet helpful.

Invalid Applications

The County Council has the right to return any invalid application. However, we do provide applicants with the opportunity to rectify their application. In addition to this, if the initial check of the application suggests it is acceptable but is then subsequently found to be substandard we can de-register the application at a later date to allow it to be corrected.

If the County Council declares an application invalid, we will set out our reasons in writing to the applicant as soon as possible and request any further information. If the required information has not been provided to us within 28 days the application will be returned. All monies for invalid applications will be returned.

We always advise you to seek pre-application advice and consult the Lists to make sure your application is correct.

National Requirements

The following forms, plans and information are compulsory requirements and must be submitted with all applications for full planning permission.

- **The planning application form:** You must use the new Standard Application. This form is accessible through the Devon County website (www.devon.gov.uk/planning-system) and paper copies are available from the Development Management Team, Lucombe House, Devon County Council, County Hall, Topsham Road, Exeter, EX2 4QW or telephone **01392 383195**.

A completed planning application form (one with an original signature) may be submitted in paper form (8 copies) or electronically.

- **The correct fee:** Cheques should be made payable to 'Devon County Council'. Please consult the web pages for fees or call the Development Management team on **01392 383195**.
- **Ownership Certificates:** An ownership certificate A, B, C or D must be completed stating the ownership of the property. For this purpose an 'owner' is anyone with a freehold interest, or leasehold interest the unexpired term of which is not less than 7 years. A notice to owners of the application site must be completed and served in accordance with Article 6 of the GDPO.
- **Agricultural Holding Certificate:** This certificate is required whether or not the site includes an agricultural holding. All agricultural tenants must be notified prior to the submission of the application. This certificate is not required if the application is for reserved matters, renewal of a temporary planning permission, or for the discharge or variation of conditions.
- **The Location Plan:** This should be at a scale of 1:1250 or 1:2500, based on a metric, OS map, indicate north point and give a drawing reference number. The application site should be edged clearly with a red line. It should include all land necessary to carry out the proposed development eg, land required for access to the site etc. A blue line should be drawn around any other land owned by the applicant, close to or adjoining the application site. The location plan should wherever possible show at least two named roads, surrounding buildings and features.
- **Other Plans:** The legislation requires 3 copies of all other plans (unless submitted electronically); again Devon County Council will require 8 for all applications. The following plans are likely to be required:
Detailed site plan; Working plan(s); Sections and profiles; Restoration, After-use and Aftercare plans; Plans showing plant, buildings and structures.
- **Design and Access Statement:** This should cover both the design principles and concepts applied to the proposed development and how issues relating to access to the development have been dealt with. The level of detail required will depend on the scale and complexity of the application. More details on design and access statements can be found on www.devon.gov.uk/planning-system