

Teachers' Notes

Setting up the scheme:

1. Establish the Exclusion Zone – Decide whether you wish to set a clearly defined distance from which the children must walk. This will depend on the location, the accessibility of your school and the age of pupils (we can supply maps if required).
2. Send out a letter to parents containing an explanation of the scheme, application form and map showing the Exclusion Zone (if necessary). A draft letter is enclosed that may be photocopied.
3. When you have established how many children will be involved, call 0845 1551004 and ask for the Road Safety Helpdesk or e-mail: rshelp@devon.gov.uk so that we can send you the free walking packs.

Operating the scheme:

The tally cards are issued to each individual child registered for the scheme (you will need to find a safe place to keep the stickers and certificates). The card is marked each time the child walks to or from school, either by a star sticker or signature. After 20 walks a Bronze sticker can be awarded, a Silver sticker after 50, a Gold sticker after 80, a Platinum sticker after 120 and a Diamond sticker after 160. The stickers are mounted onto a certificate for each level of achievement.

The children's cards can be marked if they have walked either:

1. All the way to or from school.
2. From park and walk sites / walking bus stops.
3. Part of the way to or from the school beyond the Exclusion Zone.

Some suggestions for administering the scheme are:

Parents: cards marked by the child's parent at the end of each day.
Staff: cards marked in class at morning registration or by a member of staff at the school entrance.
Pupils: older children are given responsibility for marking cards.

Additional incentives:

Many schools have added additional incentives to the stickers and certificates provided with the packs. These have ranged from House Points through to backpacks and passes at local leisure centres or supermarket vouchers. I am sure you will be able to persuade members of the school or local community to provide some additional incentives!

Using the Wizard tally cards

A big thank you for agreeing to help with the scheme. Below are some guidelines which we hope will clarify its operation:

1. Add one signature or tick for each walk going horizontally across the card.
2. Only one mark should be issued to children who are known to have walked as detailed above.
3. If additional marks are required because of a mislaid card, late arrival etc, the request must come from the parent.