

## SCHOOL ORGANISATION FORUM (SOF)

### AGENDA

21 April 2010 09:30 – 1:00

Larkbeare House, Exeter

#### A. STANDING AGENDA ITEMS

|                        |  |  |
|------------------------|--|--|
| 1.<br>09:30 –<br>09:50 | <b>Minutes, matters arising and current issues</b><br><br><b>Reason:</b> Agree minutes dated 24/2/10 and progress on actions. Please note next meeting <b>Thursday 10/6/10</b> . | <b>John Barnard</b><br><br>SOF minutes 24/2/10 |
| 2.<br>09:50 –<br>10:10 | <b>Update on Devon Maintenance Partnership NPS, MUMIS and Safety Glazing in Schools</b><br><br><b>Reason:</b> Regular update. For information.                                   | <b>Chris Jay</b><br><br>Report to follow       |

**Development items 1 and 2 to be taken at this point because they are relevant to NPS.**

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|------------------------|--|--|
| 3.<br>11:00 –<br>11:20 | <b>School Organisation Update</b><br><br><b>Reason:</b> Update on progress and changes. For information. | <b>Christine McNeil</b><br><br>Report attached |
| 4<br>11:20 –<br>11:40  | <b>Area Reviews and PCP Update</b><br><br><b>Reason:</b> For information.                                | <b>Chris Dyer</b><br><br>4 x papers attached   |

#### B. DEVELOPMENT AGENDA ITEMS

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| 1.<br>10:10 –<br>10:30 | <b>CIPFA and Statutory Maintenance of School Premises requirements.</b><br><br><b>Reason:</b> For information | <b>Margaret Bullock</b><br><br>2 x papers attached |
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**10:45 – 11:00 Break**

|                        |  |  |
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| 2.<br>10:30 –<br>10:45 | <b>CRB – checks of Contractors</b><br><br><b>Reason:</b> For comments on draft letter to schools                         | <b>Jon Williams</b><br><br>Draft letter attached |
| 3.<br>11:40 –<br>11:50 | <b>Possible future report on the Asset Management Plan for the Schools Estate</b><br><br><b>Reason:</b> For information. | <b>Chris Dyer</b><br><br>Verbal                  |
| 4.<br>11:50 –<br>12:10 | <b>CRC Update</b><br><br><b>Reason:</b> For information  | <b>Vic Ebdon</b><br><br>Verbal                   |
| 5.<br>12:10 –<br>12:20 | <b>AOB</b> <ul style="list-style-type: none"> <li>▪ Changes to strategic planning group – for info (CD)</li> </ul>       | <b>All</b>                                       |
| 6.<br>12:20 –<br>12:30 | <b>Issues for DEF</b><br><br><b>Reason:</b> To agree issues to be taken to DEF on 5/5/10.                                | <b>All</b>                                       |

#### C. ITEMS FOR FUTURE MEETINGS

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**FUTURE DATES****Please notes dates in your diary**

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|---------------------------------|--------------|--|
| Wednesday<br>21 April 2010      | 09:30 – 1:00 | Larkbeare House, Exeter<br><i>(Knightshayes)</i> |
| <b>Thursday</b><br>10 June 2010 | 09:30 – 1:00 | Larkbeare House, Exeter<br><i>(Knightshayes)</i> |
| Wednesday<br>8 September 2010   | 09:30 – 1:00 | tbc  |
| Wednesday<br>3 November 2010    | 09:30 – 1:00 | tbc  |
| Wednesday<br>8 December 2010    | 09:30 – 1:00 | tbc  |