

School Organisation Forum

NPS South West Limited

Report to School Organisation Forum Wednesday 8th September 2010

1.0 Update Devon Maintenance Partnership 2008/09 – 2009/10

The Devon Maintenance Partnership 2008/09- 2009/10 came to a close on 31st March 2010 and we are currently collating the final costs of the scheme before agreeing any rebates. The closing down of the accounts is work in progress and is determined by the length of time it takes to receive the final contractors' invoices.

The final figures will be advised to SOF and any rebates paid back to schools by DCC to as agreed previously by SOF.

1.1 Devon Maintenance Partnership 2010 – 2015 Agreement - Financial Position

The new Devon Maintenance Partnership scheme commenced on 1st April 2010.

At Month 5 the financial position is satisfactory with commitment at 85% against the budget and expenditure at 14% of the budget.

The commitment figure is high as it reflects that generally the servicing works orders are raised for all subscribing schools at the start of each financial year.

There are no issues with the scheme.

1.2 Service Term Contracts

A summary of the current issues regarding Service Term Contracts are;

- Accord Lifts confirmed to DCC that they wished to terminate their contract for financial reasons but have agreed to continue to provide support for all properties until a new contract can be let as previously reported to SOF in April 2010. The contract has been retendered and is currently being evaluated. It is anticipated that the new contract will commence in October 2010.
- The kitchen fans and canopies contract will be retendered with a planned commencement date of November 2010
- DCC had agreed to extend the 6 and 12 monthly legionella checks contract by a further 6 months until a new contract can be put in place as previously reported to SOF in April 2010. The contract has been retendered and is currently being evaluated. It is anticipated that the new contract will commence in October 2010
- The boiler servicing contract held by Beale and Cole has been successfully novated to Integral as Beale and Cole ceased trading. Integral are listed on the PCD and have taken on the offices and staff from the previous incumbents. Servicing continues to be undertaken.
- Redpath Buchanan have undertaken Lightning Protection Risk Assessments at approximately 40 school sites to date. Currently, the remainder of DCC's non schools estate have been surveyed in accordance with the British Standard and DCC have

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developed a matrix of risk weighting to determine where systems should ideally be installed. Using these criteria a workshop has been arranged to evaluate the benefit of using the same approach across the schools estate. The possible outcome is that a significant proportion of schools will not require Lightning Protection Systems to be fitted should the criteria be adopted. Following this workshop a further report will be provided to SOF.

1.3 MUMIS

There are no new MUMIS claims since the last SOF meeting. The list of agreed MUMIS Claims for 2010/11 are;

- Sutcombe Primary School – Drainage works - £40,000 (previously reported)
- Parracombe Cof E Primary – Dry Rot - £4,500 (previously reported)
- Holbeton Primary School – Dry Rot - £20,000 (previously reported)
- North Molton Primary School – Boilers - £18,000 (previously reported)
- The Grove Primary School – Heaters - £16,000 (previously reported)
- Bearnas Primary School – Heaters - £5,000 (previously reported)

1.3 VA Promise 4 Scheme

The VAS 4 Promise scheme 2009 to 2012 is in place for Voluntary Aided Schools and 100% of the schools are members. The scheme is charged at £18.00 per pupil per annum and provides income of around £120,000 per annum. The annual charge is uplifted by 4% per annum.

At Month 5 the financial position is satisfactory with commitment at 59% against the budget and expenditure at 28 % of the budget.

The commitment figure is high as it reflects that generally the servicing works orders are raised for all subscribing schools at the start of each financial year.

There are no issues with the scheme.

1.5 Property Contracting Database (PCD)

1.5.1 DCC and NPS have jointly developed document which gives guidance on when checks are likely to be needed in respect of contractors working at regulated premises. The PCD has also been updated to indicate whether CRB cleared operatives are available.

1.5.2 There are revised Health and Safety CDM forms on the PCD for both notifiable and non-notifiable projects.

1.5.3 We are considering a revision to the Maintenance Panel Agreement Job Sheet following feedback from the recent DAPH conference. The Job Sheet is used to record information on contractors visiting DCC school sites and is available on the PCD. We will report back to the next SOF meeting

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1.5.3 A reminder should be provided to schools that the PCD does not cover all trades used in construction and therefore any other contactors or trades that schools intend to use should be validated for:

1. Health and Safety
2. Insurance (public and employers liability)
3. Trade Body Membership (where applicable)

1.5.4 A series of specifications have been added to the PCD to enable schools to seek quotations for routine maintenance and servicing of sprinkler systems, automatic doors and air conditioning systems. The maintenance of such equipment is not covered by the Devon Maintenance Partnership but should ensure that a consistent standard of service can be provided. The specifications can be used by all schools, with or without the assistance of NPS.

1.6 Safety Glazing

Following the commissioning of a survey and report on the likely extent and costs of remedial Safety Glazing with DCC a report has been produced which identifies the potential cost for both surveying and glazing remediation based upon a collective and collaborative approach. The report is expected to be reviewed during September following which a recommendation to all DCC schools will be available.

1.7 Liquefied Petroleum Gas (LPG)

Following a nationwide action by the Health and Safety Executive in conjunction with LPG suppliers, a Devon Primary School was visited by the HSE and found to have issues with its bulk storage facility which resulted in formal action on DCC. In response DCC has identified 29 schools (and 2 corporate) buildings which have LPG bulk storage facilities and have carried out an extensive inspection regime to identify Supplier, Installation and Premises issues requiring action and remediation. The issues predominantly surround the replacement of underground metallic pipe work and the correct positioning of storage tanks. A tender for these works has been produced and liaison with schools requiring works will commence at the start of term to agree extent and costing prior to an anticipated completion of all works by December 2010. It will be necessary that schools will have to finance these works through their devolved funding.

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