



## Safer Recruitment and Managing Allegations

Date: 4<sup>th</sup> September 2008

Time: 9.30am – 4.30pm

Venue: Exeter Racecourse, Kennford, Exeter EX6 7XS

Cost: £45

Who should attend: This is a one day course for staff who are involved in the selection and recruitment of adults to work with children, or where staff role of staff recruited will bring them into contact with children.

All organisations that employ staff or have volunteers who work with children should adopt a consistent and thorough process of safe recruitment to ensure that those recruited are suitable. There is a DCSF proposal before Government that from September 2009 it will be mandatory that no school interview panel should meet without one member having undertaken the NCSL/DCSF Safe Recruitment training and we anticipate that this will be extended to all other organisations in the near future. In the interim it is **strongly recommended** that all schools have trained personnel.

### **By the end of the course participants will**

- have an awareness and understanding of offender behaviour;
- be able to identify the key features of staff recruitment that help deter or prevent the appointment of unsuitable people;
- have considered policies and practices that minimise opportunities for abuse or ensure its prompt recording;
- be in a position to review their own organisations' policies and practice with a view to making them safer.

Please note: Although this course discusses recruitment processes it should not replace organisational recruitment and selection training programmes. [If you have successfully completed the NCSL online Safer Recruitment training you do not need to attend this training workshop]

**Delegates will receive a DCSF accredited certificate upon completion of the course assessment questionnaire.**

### **Booking information**

Please complete the attached application form for this course (forms with incomplete invoice or Finest code details will be returned) and return to the address at the bottom.

**Applications deadline: Friday 8 August 2008**