



DEVON HEALTH AND SAFETY SERVICE TRAINING COURSES - SCHOOLS

SEPT 2008 – DECEMBER 2008

Course Title	Duration	Dates	Location	Cost	Who should attend	Aims / Content
Health and Safety Risk Assessment	Half Day 9.30-12.30	23/09	Caddsdwn	£35 per person or £70 non SLA	Recommended for managers & Head teachers & nominated Risk Assessors and any staff who undertake risk assessments.	To enable staff to be competent risk assessors in the work place in accordance with the relevant Health & Safety Legislation.
		27/11	GMH, Exeter			
Fire Risk assessment	Half Day 9.30-12.30	19/09	Buckfast Abbey	£35 per person or £70 non SLA	Essential for all staff who are nominated to carry out fire risk assessments.	To provide a basic understanding of fire safety issues in schools and enable schools to conduct a fire risk assessment as required by health and safety legislation.
		15/10	East Devon Business Centre, Honiton.			
		07/11	Caddsdwn			
Moving and Handling Awareness	Half Day 9.30-12.30	29/09	Heavitree Hospital	£35 per person or £70 non SLA	Essential training for all staff involved in lifting and handling of objects.	To provide participants with a knowledge of correct procedures and methods for the safe lifting and handling of objects/loads.
		27/11	Caddsdwn			
Health and Safety for Caretakers & Premise staff	One day 9.30-4PM	23/10	Clyst Vale Community College	£70 per person or £140 non SLA	Essential for site management and caretaking staff.	To provide a framework for caretakers and site managers to ensure that they are able to fulfil their duties safely, with regard to themselves and others using the premises (pupils, staff, visitors etc.).
Managing Safety in Schools	One day 9.30-4pm	24/11	GMH Exeter	£70 per person or £140 non SLA	Essential for all managers, Head teachers and H&S Coordinators.	An overview of the management responsibilities for staff and pupils in regard to Health and Safety.
Working at Height and Ladder Safety	Half day 9.30-12.30	20/11	Larkbeare, Exeter	£35 per person or £70 non SLA	Essential for site management /caretaking and all other staff who are required to work at height and are concerned with ladder safety and other access equipment.	To enable staff to work safely at height and to be competent in the use of ladders and other access equipment.

Course Title	Duration	Dates	Location	Cost	Who should attend	Aims / Content
Governors 1	6.30pm-9.30pm	08/10	Newton Abbot Racecourse	No charge	Central for Governors with specific health and safety responsibilities.	Roles and responsibilities for Governors.
Stress Management	Half Day 1-4pm	07/10	Caddsdwn	£35 per person or £70 non SLA	Suitable for all staff of all levels / grades	To equip staff with an awareness of stress, symptoms, basic coping strategies, HSE Management Standards and also the legal, ethical and moral reasons why employers have to tackle work related stress
		20/11	GMH, Exeter			
Portable electrical testing (PAT)	One Day 9.30-4pm	TBC	TBC	TBC	Intended for staff who are required to Portable Appliance Test.	To enable staff to correctly and safely test portable appliances.

Booking / Further Information

Complete the booking form attached which can be emailed to healthandsafety@devon.gov.uk or post to the address below

Devon Health & Safety Service
Devon County Council
Park Five
Arlington House
Sowton Industrial Estate
Exeter
Devon
EX2 7HU
Tel: 01392 382075
Fax: 01392 444262