



SW Peninsula SAP

EVALUATION OF SAP TRAINING EVENT

Your feedback will help us evaluate the effectiveness of this learning and development and assess how well it has met your needs. We aim to deliver quality training, and your evaluation will help us achieve continuous improvements. Please feel free to add comments to any of your answers.

Course Title	
Date	
Trainer(s)/ Facilitator(s)	
Venue	
Delegates: single or multi-agency?	

Please award a score using the scale below regarding the **process** and **content** of the provision. Additionally, make any comments that might add to an evaluation of the provision.

1
Poor

2
Average

3
Good

4
Very Good

1. Were your SAP learning needs or objectives identified before the session and/or discussed with your line manager? Yes/No

2. What SAP learning outcomes are you expecting to achieve as a result of this session?

3. Please score 1-4 in the grid below, and comment on the content of training for each of the modules completed:

Modules	Its relevance to your role	Level of the training	How well it met your learning outcomes	Comments
Implementing SAP in your area				
Person-centred assessment				
Effective assessment skills				
Protecting and sharing information				
Personal Held Record (optional)				
Introduction to FACE tools (optional)				

4. Please score and comment on the teaching methods for each module.

Modules	Teaching methods	Audio-visual aids	Ability to sustain your interest and concentration	COMMENTS
Implementing SAP in your area				
Person-centred assessment				
Effective assessment skills				
Protecting and sharing information				
Personal Held Record (optional)				
Introduction to FACE tools (optional)				

5. Overall, what, for you, were the particular strengths of this event?

6. Which parts, in your view, needed improving or amending?

7. Please comment on the effectiveness of the facilitator(s) *(Please circle)*

	Very effective	Good	Not very effective	Not effective
Knowledge of subject	4	3	2	1
Organisation of session	4	3	2	1
Obvious preparation	4	3	2	1
Style and delivery	4	3	2	1
Responsiveness to group	4	3	2	1
Producing a good learning environment	4	3	2	1
Reflecting equality and promoting diversity	4	3	2	1

8. How will you put what you have learnt from the course into practice?

9. How suitable was the venue?

Thank you for completing this form. It may help you reflect on your learning. In addition, it will help us to learn and improve the South West Peninsula SAP training.