

Partnership Principles

These principles can be adapted to suit your project. You may wish to leave out some of the suggestions or include additional statements: the important thing is to choose a set of principles that all partners are comfortable with.

The partners commit to the concept of working together to achieve the agreed vision and aims of the project and, in doing so, agree to:

Representation

- identify a lead representative from their organisation with the appropriate knowledge and authority to contribute to the project
- attend all project group meetings as far as possible – through the named lead or where they are unable to attend, to send an appropriately informed deputy
- ensure appropriate authority is sought for any decisions

Communication

- be clear, realistic and upfront about what the partner has to offer to, and requires from, the project, and inform the group as soon as possible upon any change to this position
- communicate openly and honestly and share with the group, at the earliest opportunity, any information which may have a bearing on the project
- raise any concerns/doubts about the way in which the work is progressing at the earliest opportunity
- be relevant and concise in making a contribution
- listen to the contribution of others, and enable others to have a fair hearing.

Action

- act in full on any agreed roles or specific actions in a timely manner
- seek agreement from the group before embarking on any additional activities relating to the project
- acknowledge at all times where you are acting on behalf of the partnership (e.g. in press statements)

Conduct & values

- work in a co-operative and constructive manner with respect, goodwill, trust and integrity towards the other group members at all times
- promote social inclusion
- encourage quality and innovation to achieve positive results for the community
- be a champion for the project at all times