

Devon Safeguarding Children Board Minutes



Chairman: A J Wooderson

**11th September 2009
Exeter Racecourse**

Attendees

Alan Wooderson	Chair of the DSCB	
Vicki Heywood	Service Manager	CAFCASS
John Davey	Director of Service Delivery	Connexions Cornwall & Devon Ltd
Helen Nicholls	Headteacher of South Brent Primary School	DAPH (Devon Association Primary Headteachers)
Mark Juby	Principal of Pilton College, Barnstaple	DASH (Devon Association of Secondary Headteachers)
Paul Northcott	Detective Chief Inspector HQ Public Protection Crime Support	Devon and Cornwall Constabulary
Nigel Boulton	Superintendent	Devon and Cornwall Constabulary
Samantha Wenham	Public Protection Unit-secondment across the BCU	Devon and Cornwall Constabulary
Anne Proctor	Assistant Chief Officer	Devon and Cornwall Probation Area
Judith Johnson	Director for Learning and Schools	Devon County Council
Davis Andrea	Councillor	Devon County Council
Michaila Hancock	Media & Public Relations Officer (in attendance) Media and Communications	Devon County Council Chief Executive's
Rory McCallum	Director of Early Years and Families	Devon County Council Children and Young People's Service
Anne Whiteley	Director of Children and Young People's Services	Devon County Council Children and Young People's Service
Chris Dimmelow	Head of Safeguarding	Devon County Council Children and Young People's Service
Karen Brown	Senior Workforce Development Advisor	Devon County Council Children and Young People's Service
Jim Wood	Area Manager for Exeter, East & Mid Devon YOT	Devon County Council Youth Offending Team
Charles Holme	Designated Doctor Child Protection Devon	Devon Primary Care Trust
Helen Hyland	Designated Nurse Child Protection	Devon Primary Care Trust
Virginia Pearson	Director of Public Health	Devon Primary Care Trust
Alison Allen	Named Nurse Safeguarding	Devon Primary Care Trust
Peter Jeffs	Director of Communities	East Devon District Council
Georgie Mackintosh	Safeguarding Adviser	Government Office South West
Katharine Gurney (Dr)	General Practitioner	Local Medical Committee
Liz Davenport	Director Operations and Workforce	NHS Devon Partnership Trust

Mandy Cox	Policy Lead CYP Maternity	NHS South West Strategic Health Authority
Carolyn Mills	Director of Nursing	North Devon Healthcare NHS Trust
Alison Kearnes	Assistant Director MW NSPCC	NSPCC
Sarah O'Shea	Head of Student Services-Exeter College	Representative for colleges of Further Education
Peter Adey	Divisional Manager Children and Women's Health & Cancer Services	Royal Devon & Exeter Hospital Foundation Trust
Claire Mitchell	Nurse Consultant Safeguarding Children	Royal Devon & Exeter Hospital Foundation Trust
Jacqui Warne	Head Teacher Ellen Tinkham School	SHAD (Special Schools Headteacher Association Devon--vice chair)
Heather Parker	Associate Director of Nursing & Midwifery Women's & Children's Diagnostic & Therapies.	South Devon Healthcare NHS Foundation Trust
Liz Childs	Director of Nursing	South Devon Healthcare NHS Foundation Trust
Mark Goodman	Manager	Voluntary Youth Services
Lorraine Gillanders	Observer	Voluntary Youth Services

Apologies

Chris Boarland	Detective chief Superintendent	Devon and Cornwall Constabulary
Jo Tennant	Chief Superintendent	Devon and Cornwall Constabulary
Miles Hapgood	Assistant Director for Integrated Children's Services (Joint PCT/DCC)	Devon Primary Care Trust
Kevin Finan	Director of Community Services	Mid Devon District Council
Marie-Noelle Orzel	Director of Nursing and Patient Care	Royal Devon & Exeter Hospital Foundation Trust

Agenda Item 1	Welcome and Introductions Apologies Completed actions from 5th June meeting	Presenters Alan Wooderson / Christina Ashforth
Discussion	The chair welcomed all attendees including visitors and new DSCB members and detailed the apologies. The majority of action points from the previous meeting were complete and outstanding points are covered on the agenda.	

Agenda Item 2	Minutes Agree minutes from the 28th July 2009 (extraordinary meeting)	Presenters Alan Wooderson / Christina Ashforth
	Members agreed both the minutes from the DSCB meeting on the 5th June and the Extraordinary meeting on the 28th July. (CN05)	

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - DSCB protocol on electronic communications	Presenter Nigel Boulton
	This item was discussed in conjunction with Agenda Item 3c - Proposals for developing a "safe haven" for information sharing including a proposal for co-location.	

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - Information sharing regarding CP plan children	Presenter Chris Dimmelow
Discussion	CD confirmed that as of 2 nd October 2009, the list of children subject to a child protection plan will be available to share electronically via secure email. This information will be shared with Devon Doctors on Call, Acute Trusts, Walk In Centres, Police, and Emergency Medical Unit. This is a temporary arrangement until access to the database Carefirst is available via the internet, which will allow 'real time' access.	
Conclusion	It was agreed that access to Carefirst remains the preferred solution and that this will be achieved at a date to be agreed in the near future.	

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - DSCB Communication and Media Strategy	Presenter Michaila Hancock
Discussion	The communications strategy and media protocol was previously agreed at the June DSCB and was drafted to form the basis of discussions with DSCB partner press and communication officers. The action plan has now been drafted to implement the strategy and this now needs progressing.	
Conclusion	The Publication, Communications & Communities (PC&C) Sub Group to take responsibility for implementing the strategy, and report via the Executive on achieving the strategy and action plan.	
Action points	Action owner	Deadline
Michaila Hancock to discuss with the PC&C sub group chair Ian Hobbs on the implementation of the strategy and action plan.	Michaila Hancock	October 2009

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - Implications for Devon of the Singleton Report 'Keeping our School Safe'	Presenters Judith Johnson
Discussion	Judith Johnson (JJ) updated the DSCB on actions since the June 2009 meeting and provided a written progress report on updates to the CYPP; the traded Service Delivery Agreement (SDA) with independent schools; the development of an independent schools' forum and other priorities arising from the Singleton report including finalising the Safeguarding Handbook for Schools.	

Conclusion	Members noted the update to the Singleton Report. Further reports on how the independent sector schools should link to the DSCB would be provided after the establishment of the proposed forum.		
Action points	Action owner	Deadline	
Provide a report on the proposed linkages between independent schools and the DSCB when this has been discussed with the independent schools forum.	Judith Johnson	December 2009	

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - Funding the Peninsula Young Witness Support Project	Presenters Chris Dimmelow													
	<p>The peninsula child witness support scheme is a project, which provides support to vulnerable child witnesses who have been either the victim of abuse or have witnessed abuse and are required to appear as a witness in criminal proceedings. The scheme, is managed across the peninsula by NSPCC and funded jointly by the 4 peninsula LSCBs.</p> <p>From 2008 the scheme was made the subject of a contractual arrangement with the NSPCC and the funding arrangements were simplified with Cornwall LSCB paying all the LSCB contributions and invoicing each LSCB accordingly. In Devon it was agreed that DSCB would pay in full Devon's contribution and then take responsibility for obtaining the contributions from local partner agencies.</p> <p>The invoice for Devon's contribution for the 2009 - 2010 financial year is £19,187.25 and the breakdown is as follows:-</p> <table border="0"> <tr> <td>Devon Primary Care Trust</td> <td>-</td> <td>£7,666.90</td> </tr> <tr> <td>Devon Children & Young People Service</td> <td>-</td> <td>£3,833.45</td> </tr> <tr> <td>Devon & Cornwall Constabulary</td> <td>-</td> <td>£3,833.45</td> </tr> <tr> <td>Devon Probation Service</td> <td>-</td> <td>£3,833.45</td> </tr> </table> <p>Based on the existing arrangements the above agencies will therefore now be invoiced.</p>			Devon Primary Care Trust	-	£7,666.90	Devon Children & Young People Service	-	£3,833.45	Devon & Cornwall Constabulary	-	£3,833.45	Devon Probation Service	-	£3,833.45
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Devon Probation Service	-	£3,833.45													
Conclusion	All partner agencies' involved will organise payment for the project and future funding arrangements to be reviewed in conjunction with the pooled budgets for safeguarding.														
Action points	Action owner	Deadline													
Arrange for invoices to be sent.	Chris Dimmelow	Immediate													

Agenda Item 2	Matters Arising from the DSCB on the 5th June 2009 - Pooled budgets and resources for Safeguarding Progress Report	Presenter Anne Whiteley	
Discussion	Nicola Allen, Senior Finance Officer DCC is leading on this project and has engaged with the relevant officer within Devon Primary Care Trust. Proposed work includes a review of existing budgetary arrangements for the DSCB pooled budget as well as a resource statement on the total budget for children's safeguarding, current financial commitments from all partners and the future funding requirements to achieve the aims and objectives of the DSCB. A template for a Partnership Agreement is currently being developed and a draft agreement will be presented at the December DSCB. This will include proposals for the		

	management of any underspend/overspend, budget management accountability, and reporting frequency of monitoring reports.		
Conclusion	A comprehensive report to be produced for discussion at the next DSCB meeting with an expectation that the new 2010/11 budget will be in place by April 2010.		
Action points	Action owner	Deadline	
Draft agreement for pooled budgets and a statement of safeguarding resources to be produced.	Nicola Allen	December 2009	
Information regarding spend and allocation to be included in the refresh of the DSCB Business Plan.	Nicola Allen	December 2009	

Agenda Item 3	Strategic Co-ordination a) DSCB Annual report 2008/2009	Presenters Michaila Hancock	
Discussion	<p>The Annual Report has now been printed and will also be published on the DSCB website. Subsequent media activity will commence shortly.</p> <p>The distribution of the report to each DSCB partner was discussed and the Safeguarding Office will undertake distribution of required numbers to individual DSCB members for them to circulate within their organisations and to other interested parties.</p> <p>The next annual report will be published in April/May 2010. Initial planning for this will take in the next few months. The style of the report will need to change in line with new national guidance and will need to be more of a performance report on the safeguarding system and how well each of the partners is performing in keeping children and young people safe, and feeling safe.</p>		
Conclusion	The annual report will be distributed in accordance with agencies' requirements either electronically or by post.		
Action points	Action owner	Deadline	
All agencies to advise Michaila Hancock of number of copies required.	All DSCB Members	Immediate	
Send out all annual reports in line with agencies requests.	DSCB Office	December 2009	

Agenda Item 3	Strategic Co-ordination b) Proposals for undertaking a Joint Strategic Needs Assessment of Safeguarding in Devon	Presenter Virginia Pearson	
Discussion	<p>The DSCB discussed the proposal for a multi-agency Joint Strategic Needs Assessment (JSNA) of children's safeguarding across Devon as commissioned by the Devon Children's Trust</p> <p>It was noted that there are a number of determinants of harm to children, these include:</p> <ul style="list-style-type: none"> • Socioeconomic factors i.e. poverty, poor education and poor housing • Personal health factors i.e. chronic ill health, mental health problems or disability or 		

	<p>exposure to causes of ill health such as drugs, alcohol, and risky sexual behaviour.</p> <ul style="list-style-type: none"> Harms caused to children by adults either directly or indirectly due to factors i.e. substance misuse, domestic violence and abuse and criminal activity. <p>It is anticipated that a JSNA would incorporate information on all of these elements, assess what interventions are being applied, their effectiveness and analyse the gaps in both knowledge and interventions. The approach would include national and regional information and known lessons learnt from Serious Case Reviews and Child Death Reviews.</p> <p>The scope of the assessment will cover information from health, local authorities, police, probation and this process will be co-ordinated through the Director of Public Health on behalf of the DSCB. All lead agencies are requested to provide access to an information resource within their organisation for the completion of this process by 31st December 2009.</p>
Conclusion	The JSNA proposal and its incorporation into the refresh of the business plan was agreed.
Action points	Action owner Deadline
Advise Virginia Pearson c/o Devon Primary Care Trust of agency leads.	All Partner Agencies October 2009
Establish a steering group for the JSNA	Virginia Pearson October 2009

Agenda Item 3	Strategic Co-ordination c) Proposals for developing a “safe haven” for information sharing including a proposal for co-location	Presenter Nigel Boulton
Discussion	<p>Nigel Boulton (NB) presented a discussion paper and proposals to develop co located multi agency public protection units across Devon , and secondly to create a strategic intelligence hub for information exchange and analysis aimed at reducing risk and harm.</p> <p>NB also briefed DSCB on proposals to adopt the Government Protective Marking Scheme (GPMS) as a way of resolving previous DSCB anxieties about the exchange of information between partner agencies. This affects not just electronic data but all information passed between partners in electronic or paper form.</p> <p>All government departments have for sometime had the GPMS published as a standard to work towards in respect of the handling of all information. All types of information handled by members of the DSCB can be marked in line with the GPMS and if guidance is followed, handled in an appropriate way.</p>	
Conclusion	<p>The DSCB agreed the proposals in principle to:-</p> <ul style="list-style-type: none"> develop co located units develop a strategic intelligence hub and to adopt the GPMS <p>NB was asked to take these forward and DS Sam Wenham is leading the co-location project forward and is contactable via email - samantha.wenham@devonandcornwall.pnn.police.uk.</p>	
Action points	Action owner Deadline	
Report progress to DSCB at subsequent meetings.	Nigel Boulton	December 2009

Agenda Item 3	Strategic Co-ordination d) Report from the DSCB Executive to include progress of Sub Groups and a report on achievements of 2008/11 Business Plan. IDeA Peer Review Update	Presenter Rory McCallum
Discussion	<p>Membership of the Executive has now been defined following ratification of the DSCB membership in early May. Currently the Executive is identifying representatives to cover the voluntary sector including sports organisations and clubs. Future dates of the Executive are set to precede the full Board meeting, enabling the group to implement and respond to Board required actions and to review progress prior to the next DSCB. The Executive will meet “mid-point” between full Board meetings, but will arrange additional meetings as and when work demands require.</p> <p>RMcC (Rory McCallum) reported on the sub groups’ progress since the last DSCB meeting, detailing achievements, future plans, and identifying areas of current risk.</p> <p>The Executive have re assessed the current Business Plan and all outstanding actions were confirmed to be in progress either by specific sub groups or by the Executive.</p> <p>RMcC also updated the DSCB on the progress in response to the IDeA Peer Review. There are many similarities with the findings from the Ofsted inspection and the action plan for the Ofsted inspection will deliver changes recommended by IDeA.</p>	
Conclusion	RMcC was congratulated on the high quality and informative Executive and sub group report. There is an agreed aim to have all the outstanding Business Plan actions green by December 2009, which would contribute positively to the DSCB annual performance report.	

Agenda Item 3	Strategic Co-ordination e) MAPPA SMB/DSCB protocol	Presenter Anne Proctor
Discussion	<p>Anne Proctor explained the background to a peninsula protocol being developed between the LSCBs and the MAPPA SMB. National MAPPA (multi agency public protection arrangements) Guidance 2009 v3 (published by National Offender Management Service) and Working Together to Safeguard Children 2006 set out the mutual responsibilities of each body to protect children from harm and promote their well-being.</p> <p>The Protocol defines the core responsibilities of both boards and specifies activities required of the respective boards regarding information exchange. This protocol formalises the current arrangements in place and requires signature by the Chairs of each LSCB in the peninsula and the MAPPA SMB (Strategic Management Board) Chair.</p>	
Conclusion	The Board endorsed the draft Protocol.	
Action points	Action owner	Deadline
DSCB Chair to sign finalised protocol	Alan Wooderson	Immediate

Agenda Item 3	Strategic Co-ordination f) Recruitment of the new Head of Safeguarding post (verbal update)	Presenter Rory McCallum
Discussion	Despite a second national advertisement, the quality of response was not good enough to advance to a selection process. This leaves a serious capacity gap and it was agreed that RMC, AEW and AJW would meet to discuss contingency measures. This may well then require consultation on proposals with DSCB members.	
Action points	Action owner	Deadline
Bring forward options.	Anne Whiteley / Alan Wooderson / Rory McCallum	Immediate

Agenda Item 3	Strategic Co-ordination g) Update on the Peninsula Child Death Review Panel and sharing the DCSF statistical release on preventable child deaths in England	Presenter Charles Holme
Discussion	<p>CH presented his report on the activities of the Peninsula Child Death Overview Panel and the Peninsula Rapid Response Team. Along with this he also spoke to the recently published DCSF document 'Preventable Child Deaths in England: Year Ending 31st March 2009'. The Peninsula CDOP is funded jointly and reports to each of the 4 LSCBs. The CDOP office is hosted at Mount Gould Hospital Plymouth. All child deaths in the peninsula are reported to the CDOP office. Each case is reviewed and quarterly a full CDOP Panel meeting is held where fully anonymised cases are presented. Each LSCB is required to use the aggregated data from CDOPs to inform planning for improved safeguarding and welfare promotion.</p> <p>The DSCB considered the following recommendations:-</p> <ul style="list-style-type: none"> • Continuing commitment and support for the Peninsula process, including joint funding arrangements • Consider the re-evaluation of funding for fiscal year 2010/11 • Increase the scope of RRT (Rapid Response Team) to include suicides and RTCs (Road Traffic Collisions) • A reporting process, annually or more frequent, and what data is required. • Process within DSCB for managing outcomes and recommendations from CDOP (Child Death Overview Panel) Panel, and should it have the same status as recommendations arising from SCRs. 	
Conclusion	The Board commended CH on his commitment to the CDOP development and acknowledged the quality of the report. The recommendations were endorsed by the Board with a commitment to annual reporting and a suggestion that linking with the SCR sub group may well be the best way to ensure lessons learnt and the development of prevention strategies are achieved.	
Action points	Action owner	Deadline
Discuss at the next SCR sub group whether they can also take responsibility for receiving CDOP reports and implementing improvement activity proposed.	Charles Holme	October 2009

Agenda Item 3	Strategic Co-ordination h) Refresh of the DSCB Business Plan 2008/11	Presenter Alan Wooderson
Discussion	<p>The current DSCB Business Plan needs to be up dated to take into account the significant issues following Baby Peter, Lord Laming's progress report, the government's response, the Ofsted inspection report on Safeguarding in Devon, and the publication later in 2009 of revisions to Working Together. There are also increasing expectations on Safeguarding Boards that as part of their measuring effectiveness that they should be able to measure the effectiveness of individual DSCB partners and their safeguarding responsibilities as well as judging the quality of the total safeguarding system. The refreshed DSCB Business Plan will need to be able to indicate how such measurements and judgements will be made and how the DSCB will drive the improvement agenda within individual agencies as well as across the safeguarding system.</p> <p>The refresh of the Business Plan working party has met but unfortunately the lead officer who was responsible for the refreshed plan has become unwell and will not be returning to work in the foreseeable future . Consequently the Chair proposed that he would undertake the re drafting and may well need to reconvene the group for a second meeting. A draft of the refreshed Business Plan will be presented at the next DSCB meeting in December.</p>	
Conclusion	The refresh of the business plan has been delayed to December.	
Action points	Action owner	Deadline
Lead the work on the refreshed Business Plan.	Alan Wooderson	December 2009

Agenda Item 3	Strategic Co-ordination i) Annual Report of Learning and Development activity of behalf of the DSCB 2008/9	Presenter Karen Brown
Discussion	<p>Karen Brown (KB) presented the Annual Report of Learning and Workforce Development activity of behalf of the DSCB 2008/9, which describes the current arrangements for the funding and delivery of multi agency safeguarding training.</p> <p>Demand for multi agency training is likely to increase with the impact of the revision of Working Together alongside lessons learnt from serious case reviews both locally and nationally. The training team is dependant on the prompt payment of agency annual contributions and one outstanding invoice for payment exists from Devon PCT.</p> <p>The take up of training opportunities has been mostly in line with volumes of staff employed with notable exceptions of low take up from CAF/CASS and Connexions. Staff from children's social care, predominated the courses on lessons from serious case reviews and a more balanced take up is aimed for in 2009/10. An upcoming major conference for Devon, Torbay and Plymouth on serious case reviews is planned in November 2009 and publicity for this will soon be available.</p> <p>The total capacity of the training available is dependant on the members of the 'college of trainers' being released by their employers to facilitate course delivery. Given the increased importance of a competent and well trained workforce is a pre-requisite for improving safeguarding practice and outcomes for the children and young people, the DSCB was asked to endorse the continued use of the 'college of trainers ' approach as the most cost effective method to deliver the required training.</p>	

Conclusion	<p>DSCB noted the annual report for 2008-9 and endorsed the continuation of the model of using a college of trainers. DSCB agreed:-</p> <ul style="list-style-type: none"> • That prompt payment by all partners of invoiced costs for the provision of the multi agency training service is required. • All partners are encouraged to ensure the full take up of their allocated training allowances. • The likely impact of additional training requirements as a result of the revision of Working Together and lessons from Serious Case Reviews be noted and the Training sub group be asked to review training provision for 2010-11 accordingly and report to the DSCB Executive if there are likely to be any fundamental difficulties achieving the DSCB Business Plan objectives for learning and workforce development. <p>Some members particularly schools representatives expressed serious difficulties in being able to fund the release of key staff for training and that given further financial constraints that are likely that the situation was not going to improve. All partners recognised similar problems, but all agreed that safeguarding training was a priority and that they individually find solutions within their agencies to enable front-line staff to access DSCB training. Schools Representatives ask for consideration that the method of training school base staff should be re-evaluated with potentially different ways of training such as on line training packages. The CYPS Directors presence agreed to discuss this further with KB and report back at a future DSCB meeting.</p>
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Agenda Item 4	Ensuring Effectiveness a) Ofsted Inspection of Safeguarding and Looked After Children services and improvement Action Plan.	Presenter Anne Whiteley
Discussion	<p>A draft action plan for improvements has now been developed in response to the Ofsted Inspection of Childrens Safeguarding and Looked After Children. The DSCB discussed the action plan, made suggestions as to further enhancements, and identified the implications for the Board going forward. It was felt unfortunate that the inspection report was heavily weighted towards the local authority responsibilities and made more limited comments about partners. Thus the action plan in response is similarly weighted .VP reported that the Devon PCT had recently received a draft CQC inspection report detailing the findings as they relate to the health communities of Devon and that once finalised this would be reported to the Board with an associated improvement plan.</p> <p>DSCB are only one of the bodies with an interest in the Ofsted inspection report and action plan.</p>	
Conclusion	<p>DSCB agreed to make any comments on the action plan and to consider ways that it could support its implementation. In particular:-</p> <ul style="list-style-type: none"> • the intention to use the Ofsted description of Good and Outstanding as part of our performance improvement framework. 	
Action points		Action owner
Feedback comments on the draft Action Plan to Anne Whiteley.		Deadline
Receive an update on the action plan in December.		
Provide the Primary Care Trust CQC letter at the next meeting along with any improvement plan.		

Agenda Item	Ensuring Effectiveness b) Loughborough University Report on LSCBs effectiveness	Presenters Alan Wooderson / Chris Dimmelow	
Discussion	<p>Loughborough University have been commissioned by DCSF to provide a review of the effectiveness of LSCBs nationally. As part of their work they have undertaken extensive fact finding with over 100 LSCBs, have undertaken in depth interviews with a selection of key individuals and will be undertaking further analysis with Chairs and Directors of Childrens Services. They have published an interim report in June 2009 and a final report is due in October 2009. It is likely that practice guidance on the best arrangements for LSCBs will be published in conjunction with the revised Working Together in late autumn 2009. DSCB needs to measure itself against the reported national position and be prepared for the practice guidance when published. The report to DSCB suggested a series of actions that need to be undertaken in anticipation of further responsibilities being placed on DSCB as a result of revisions to Working Together.</p> <p>The DSCB were asked to discuss and reach agreement regarding these recommendations:-</p> <ul style="list-style-type: none"> • Incorporate the cost of providing an Independent Chair into the core DSCB budget. • Establish a performance appraisal process for the Independent Chair. • Consider how best to involve Children Centres and Independent Schools in the work of the DSCB. • To review the current level of support to the DSCB and to confirm the appropriate levels of provision in relation to support to the Chair and the Board, support to the Executive and Subgroups, and additional business support in relation to information exchange and LADO arrangements .Also whether Business and Performance manager functions should be considered as part of the DSCB Safeguarding unit core staffing with resourcing being identified as part of a pooled budget commitment over a 3-year period from DSCB partners. • DSCB to take urgent action to complete its restructuring process with the full establishment of all required subgroups and the effective working of the Executive. • Review the DSCB budget to take account of additional costs associated with SCR, to include costs of Independent Chair for SCR Panel, costs of independent Individual Management Reports (IMR) and Overview Report (OR) authors and the revised expectations outlined in the consultation on Chapter 8 of Working Together. • To receive an analysis of the Loughborough University Final Report and associated practice guidance at the December DSCB and to audit the current arrangements in place in Devon against the best practice expectations, and report the outcome to the Children's Trust Board including any resource implications so that they can be included in the Children and Young People's Plan for Devon and in budgeting setting arrangements for all DSCB duty to co operate partners for 2010-11. 		
Conclusion	<p>DSCB is on target with the majority of the recommendations however, there is a capacity issue within the Quality Assurance, Audit & Complaints sub group (QAA&C). The final Loughborough Report is due in October 2009 and therefore a further report to the December DSCB was agreed to identify the practical future arrangements to ensure best practice in Devon.</p>		
Action points	Action owner	Deadline	
Report the Final Loughborough report to the December DSCB meeting.	Chris Dimmelow	December 2009	

Agenda Item 4	Ensuring Effectiveness c) Child Protection Indicators for 2008/9 and the development of performance information reports going forward and quality assurance and quality improvement activity.	Presenter Chris Dimmelow
Discussion	CD introduced the Quarter 4 2008/9 Child Protection Performance Indicators covering the current range of management information used to monitor child protection activity in Devon. The DSCB recognises that this only provides a limited range of information about the safeguarding system and wants to develop further management information reports as soon as possible along with more comprehensive quality assurance and improvement reporting. The quality of the Quarter 4 report is excellent and provides helpful comparative information.	
Conclusion	All organisations reported an increase in child protection activity and confirmed the capture of performance indicator information in a variety of way. DSCB Chair intends to meet with representatives of the health community to ascertain what performance information is held and similarly with the criminal justice agencies with a view to creating a more comprehensive performance info report. Similar work has been undertaken by London LSCBs and the Chair will review how applicable their approach is in Devon.	
Action points	Action owner	Deadline
Chair to arrange meetings and propose a more comprehensive performance information reporting process for the DSCB.	Alan Wooderson	December 2009

Agenda Item 4	Ensuring Effectiveness d) Peninsula Proposals on Section 11 Audits 2009/10	Presenter Chris Dimmelow
Discussion	CD presented the proposals for a peninsula approach to completion of Section 11 Audits to be used by all 4 LSCBs. This will facilitate the process for those agencies that cover more than one LSCB area and the DSCB agreed:- <ul style="list-style-type: none"> • To approve the draft statement of commitment. • To approve in principle the commitment to a generic peninsula Section 11 process. • To delegate the detail to the current peninsula section 11 management group, including refinement of the draft Section11 return in conjunction with peninsula LSCBs. 	
Conclusion	Board members agreed the above recommendations.	
Action points	Action owner	Deadline
Liaise with peninsula colleagues over the timetable for completion of the Section 11 audits for 2009/10.	Chris Dimmelow	Immediate

Agenda Item 4	Ensuring Effectiveness e) Consultation comment from DSCB on the proposed revisions of Chapter 8 of "Working Together"	Presenter Chris Dimmelow
Discussion	The Government's commitment to revise Chapter 8 of Working Together was stated in its	

	<p>response to Lord Laming's report, The Protection of Children in England. This revision is aimed at Local Safeguarding Children Boards (LSCBs) who by law undertake SCR whenever a child dies or is seriously injured and abuse or neglect is known or suspected to be a factor.</p> <p>Proposed changes to guidance include:-</p> <ul style="list-style-type: none"> • Clearly setting out that the prime purpose of an SCR is to learn lessons both at an individual and inter-agency level; • Emphasising the importance of undertaking SCRs in a way that promotes learning and; • Extending the timescale for completing most SCRs from four to six months, given the inter-relationship between SCRs and other processes, such as criminal prosecutions or coroners inquests. <p>The full revised version of Working Together will be published for consultation in October 2009.</p> <p>The DSCB agreed the following recommendations:-</p> <ul style="list-style-type: none"> • The SCR Subgroup to collate and submit the response of DSCB to the DCSF consultation concerning the revised Part 8 Guidance. • The SCR Subgroup and the Peninsula Safeguarding Managers Group to make any necessary amendments to the guidance and documentation for undertaking an SCR following publication of the final guidance • The Workforce Development Subgroup to make any necessary amendments to its training programmes, particularly IMR training, following the publication of the final guidance. 	
Conclusion	It was agreed that that any suggested comments for inclusion in the DSCB response should be sent to the Safeguarding office for inclusion in the SCR subgroup discussions.	
Action points	Action owner	Deadline
Submit any further comments to Christina Ashforth.	All DSCB members	2nd October 2009

Agenda Item 4	Ensuring Effectiveness f) Joint Chief Inspectors 2008 Safeguarding report – Government response one year on. Implications for DSCB	Presenter Chris Dimmelow
Discussion	<p>The report provided a number of recommendations to the DSCB arising from the Government's response to the third Joint Chief Inspectors Report concerning Safeguarding Children published in 2008.</p> <p>The DSCB discussed the following recommendations:-</p> <ul style="list-style-type: none"> • To review DSCB membership to include two lay members (subject to legislative change) and in line with the findings of the interim report from Loughborough University. • The MAPPA Strategic Board be asked to confirm that all duty to cooperate agencies are fulfilling their responsibilities as required by the new national MAPPA Guidance. • The missing children's steering group to provide a report to the DSCB at its meeting in December 2009, to confirm implementation of the requirements arising from the new statutory guidance concerning missing children, including any necessary training requirements for multi agency staff. • The Quality Assurance, Audit & Complaints (QAA&C) Subgroup to produce 	

	<p>proposals on how the safe recruitment practices of partner agencies can be more proactively scrutinised by the DSCB particularly with regard to whether all staff who have significant contact with children are subject to a CRB check.</p> <ul style="list-style-type: none"> • Devon Children’s Trust to be asked to report on the multi-agency arrangements in place to ensure the provision of adequate supported accommodation for identified vulnerable groups in the light of the recent Southwark Judgement and the revised Leaving Care Guidance. • The SCR Subgroup and Peninsula Safeguarding Managers Group to revise the SCR guidance and documentation in accordance with the revised Chapter 8 Guidance • The QAA&C Subgroup to produce proposals on how the chain of accountability and responsibilities for child protection within partner agencies can be more proactively scrutinised by the DSCB. 	
Conclusion	DSCB agreed all recommendations and tasked the Executive group to ensure implementation.	
Action points	Action owner	Deadline
Ensure implementation of all recommendations.	Rory McCallum / Executive	December 2009

Agenda Item 5	www.ebi	Presenter Alan Wooderson
	<p>What Went Well The meeting finished on time.</p> <p>Even Better If Future DSCB meetings finished at 1pm The volume of business is reduced and that strategic development activity is incorporated. Invite 2 laypersons to become members of the DSCB from April 2010.</p>	

Agenda Item 6	<p>Dates of Next Meeting 4th December at 9.30 at the Passage House Hotel, Newton Abbot, TQ12 3QH. (Hackney Lane for Sat Nav)</p> <p>2010 Dates and Venue</p> <table data-bbox="304 1568 1540 1657"> <tr> <td>Friday, 19th March</td> <td>Friday, 11th June</td> </tr> <tr> <td>Friday, 10th September</td> <td>Friday, 10th December</td> </tr> </table> <p>The venue for all meeting will be Exeter Racecourse.</p>		Friday, 19th March	Friday, 11th June	Friday, 10th September	Friday, 10th December
Friday, 19th March	Friday, 11th June					
Friday, 10th September	Friday, 10th December					

ABBREVIATIONS in the minutes.

ACPO	Association of Chief Police Officers
ADVA	Against Domestic Violence Action
AP	Action Plan
Becta	British Educational Communications and Technology Agency
CP	Child Protection
CYPS	Children and Young People's Service
DCC	Devon County Council
DCSF	Department of Children Schools and Families
DH	Department of Health
DPT	Devon Partnership Trust
DSCB	Devon Safeguarding Children Board
GOSW	Government Office South West
IMR	Individual Management Reviews
JAR	Joint Agency Review
LAs	Local Authority
LMC	Local Medical Committee
NHS	National Health Service
OR	Overview Report
PCT	Primary Care Trust
PIs	Performance Indicators
RAG	Red, Amber, Green ratings
SCR	Serious Case Review
SHA	Strategic Health Authority
YOT	Youth Offending Team