

DEVON LOCAL ADMISSIONS FORUM

Secretary
Dr P Norrey
Director of Education, Arts & Libraries
County Hall
Exeter
EX2 4QG

To: The Chairman and Members of the Devon
Local Admissions Forum
(See below)

Your ref: **Date:** 16 February 2005 **Direct Line:** 01392 382299 **Fax:** 01392 382286
My ref: GR **Please ask for:** Mr Rufolo **e-mail:** gerry.rufolo@devon.gov.uk

DEVON LOCAL ADMISSIONS FORUM

Wednesday, 23 February 2005

A meeting of the Devon Local Admissions Forum will be held on the above date at 10.30 am at County Hall, Exeter to consider the following matters.

AGENDA

1. Minutes of the meeting of the Forum held on 23 November 2004 (previously circulated)
2. Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.
3. Admission Protocols – Collective Responsibility for Managing Support and Provision of Pupils Described as “Hard to Place”

Report of the Secretary (EO/05/005) (to follow)
4. Dates of Future Meetings

Tuesday, 12 July 2005
Tuesday, 13 December 2005 at 10.30 am

[NB: If the Forum decide that any business is required to be discussed in the absence of the press and public it will first have to adopt the following wording *“that the press and public be excluded from the meeting during consideration of this item/the remaining business, the Forum being of the opinion that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted”*.]

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership
<u>Devon County Council (5)</u> Councillors Hart (Chairman), Berman, Mrs Morrish, Mrs Spence and Mrs Squires
<u>Devon Schools Group (5)</u> <u>Community and Voluntary Controlled Schools</u> Mr Birch, Mrs S Nield and Mr R Shilvock
<u>Foundation Schools</u> Mr Sindall
<u>Voluntary Aided Schools</u> Mr Walker
<u>Church of England Diocesan Board of Education (1)</u> Mrs Iffla
<u>Roman Catholic Schools Commission (1)</u> Mr Mannix
<u>Parent Governor Representative (1)</u> Mrs Ladbury
<u>Community Representatives (3)</u>
<u>Early Years Childcare Development Partnership</u> Ms M Tout
<u>Devon Association of Governors</u> Mr R Adcock
<u>Devon Federation of PTAs</u> Mr Duttson
<u>Neighbouring LEAs</u> <u>Plymouth Council</u> Mr Leigh
<u>Torbay Council</u> Mr Jordan
<u>Cornwall County Council</u> Mrs J Turner
<u>Dorset County Council</u> Mr Farmer
<u>Somerset County Council</u> Mr Pollock

Substitute Members
Members are asked to give notice of any substitution in writing to the Secretary or his representative before the start of the meeting.

Access to County Hall
Access to County Hall is restricted and all visitors are requested to report to the Main Reception. Car parking facilities on site are limited. Provision for disabled parking is available. It is advisable to contact County Hall Main Reception in advance on 01392 382504. See attached sheet for Public Transport Links.