

**Devon Supporting People  
Housing Support Strategic Partnership**

**Date:** 1<sup>st</sup> September 2009  
**Time:** 10.00 a.m. – 12.45 p.m.  
**Venue:** Civic Centre, Exeter

**Attendees:**

Catherine Simmons	Mid Devon District Council
Chris Hancock	Exeter City Council
Paul Eells	South Hams District Council
Gill Unstead	Devon DAAT
Richard Crompton	Exeter Shilhay (RSL)
Diane Simpson	Young Devon
Dennis Boobier	East Devon District Council
Liz Steele	Torrige District Council
Simon Perkins	Devon & Cornwall Probation Area
Clare Miller	Devon Supporting People
Jill Smith	ACS
Francis Philippa	Foundations
Ian Parker	DCHA
Jon Richards	CYPS
Shaun Bennett	CIVIS
Max Sillars	Devon Supporting People
Kevin Oke	Devon Supporting People
Sue Gubb	Devon Supporting People
Vanda van der Linden	Devon Supporting People

**Apologies:**

Trudy Robinson	North Devon Council
Brian Grady	CYPS
Debbie Holloway	South Hams District Council
Nicola Forsdyke	Teignbridge District Council

Agenda items covered	Agreements & Action points
<p><b>1. Review of the HSSP Terms of Reference.</b></p> <p>In view of changes and the removal of ring fenced grant conditions there is a need to review the ToR of the group.</p> <p>Discussion took place regarding the purpose / role of HSSP. Is there a need for HSSP? If yes, what is its role and what the membership should be?</p> <p>Question of the HSSP responsibility was raised. Should it only be housing related support or should it incorporate cross cutting issues?</p> <p>The relationship between commissioners, providers and district council commissioners who are also providers was discussed.</p> <p>It was agreed that there is a role to be fulfilled in relation to the coordination of the strategic direction in commissioning at a local and national level.</p> <p>This also needed to include the preventative agenda which can reduce the need for statutory services.</p> <p>One of the roles of any group would be an advisory one to the JCB.</p> <p>There was a discussion around the responsibility of performance/contract monitoring and overseeing the work of the steering groups, mediating and balancing the commissioning strategies coming from the client care groups.</p> <p>The ToR should concentrate on the role of a group whilst membership / name of the group should be determined at a later date.</p> <p>MS informed that the JCB will have a small working group to draft a set of partnership agreement.</p>	<p>Max, Gill, Chris/Ron meeting on 4<sup>th</sup> September at 2:30pm, County Hall</p> <p>SP to circulate draft ToR. Comments back by 10<sup>th</sup> Sep.</p>
Other Discussion And Decision Items	
<p><b>2. Apologies.</b></p> <p>Apologies were read out.</p> <p><b>3. Minutes from last meeting.</b></p> <p>The minutes were agreed as a true and accurate record.</p> <p>Action points from last meeting were clarified.</p> <p><b>4. Matters arising.</b></p> <p>Ron Mayers has been accepted as new chair.</p>	
<p><b>5. Forthcoming JCB Agenda 14th September</b></p> <p>This has been covered during an earlier discussion about the ToR (Review of partnership agreement. Breakaway of each organisational group. How HSSP is going to influence the process? Does HSSP discuss membership?)</p> <p>JCB to look at their ToR and future working arrangements, including membership.</p>	

<p><b>6. Support for Young Homeless People aged 16-17 years</b></p> <p>Jon Richards explained how a report is being prepared by CYPS, suggesting the preferred arrangements in response the recent House or Lords ruling.</p>	
<p><b>7. AOB</b></p> <p>CH - Tenant Services Authority (TSA)</p> <p>Consultation on framework of standards for housing services has started.</p> <p>Speak to Chris/Ron to give your views.</p> <p>SP highlighted the role of safeguarding.</p> <p>GU advised that it should be included in the draft ToR.</p>	
<p><b>Date of Next Meeting:</b> 1<sup>st</sup> December</p> <p>Time: 10.00 a.m. – 1.00 p.m. Venue: ECC, Bad Homburg Rm</p>	