



Devon Deprivation of Liberty Safeguards (DLS) Process Flowchart

www.devon.gov.uk/mentalcapacityact

www.doh.gov.uk

MCA and DLS training – see www.devon.gov.uk/mentalcapacityact or email vernon.whitlock@devon.gov.uk

Authorisation request

(from) hospital or care home

- Made using standard Department of Health forms (see www.doh.gov.uk or www.devon.gov.uk/mentalcapacityact)
- Send to: **DLS Team, The Annexe, County Hall, Topsham Rd, Exeter EX2 4QR**
email: dols@devon.gov.uk
fax: **01392 383327**

(Please note that forms received out of normal office hours will be processed on the next working day)

Devon DLS Team

DLS information telephone line – 01392 381676

fax: **01392 383327**

- Receive all DLS authorisation requests and administer process for both of Devon's supervisory bodies (local authority and PCT)
- Safeguarding Adults Officers specialising in DLS – also acting as lead BIA's

Screening and assessment allocation

- Allocate all assessments to appropriate professional i.e. medic, BIA etc
 - Instruct IMCA if required
 - Notify all relevant parties
 - Set timescales
- IMCA Provider:**
Living Options & Age Concern Devon
tel. **01392 439837**
email: imca.devon@nhs.net

Assessment outcomes

- Recommended authorisations** forwarded to relevant authorising officer for:
 - PCT** (for hospital referrals)
 - ACS** (for care home referrals)
- Authorisation not recommended**
Forward to other relevant procedures i.e. care plan review

- Conditions set
- Review period
- Paid representative appointed where required
- All relevant parties notified
- Relevant person advised of rights

Review

Conditions for DLS no longer met

Signpost to other procedures

DLS continues

Abbreviation key:

DLS – Deprivation of Liberty Safeguards
BIA – Best Interest Assessor or Assessment
MCA – Mental Capacity Act

IMCA – Independent Mental Capacity Advocate
ACS – Adult & Community Services
PCT – Primary Care Trust