

FEES AND CHARGES 1st April 2011 - 31st March 2012

Please note: not all services are available in all libraries

OVERDUE BOOKS AND LANGUAGE COURSES				
	Adult	Over 65 / Disabled	5 - 17	Under 5
Daily charge	22p	11p	2p	No charge for children's books borrowed for under fives on under fives' tickets
To a maximum of	£5.28	£2.64	48p	

AUDIOBOOKS (CDs AND CASSETTES)			
	Adult / Over 65 / Under 18 Hire charge for 3 weeks	Disabled	Overdue charges
1 or sets of 2 items	£1.00	As book loans, free for 3 weeks and up to 3 renewals	Adult: 22p per day
Sets of 3 or more items	£2.00		Over 65/Disabled: 11p per day
Children's titles	Free		5 - 17: 2p per day

MUSIC CDs			
	Adult / Over 65 / Under 18 Hire charge for 1 week	Disabled	Overdue charges (all borrowers)
1 or sets of 2 items	50p	1 st 3 weeks free	10p per day (maximum £2.40)
Sets of 3 or more items	£1.00		15p per day (maximum £3.60)

DVD (Including Blu-ray)		
All borrowers (may not be hired on an Under 16 card)		
	Hire charge for 1 week	Overdue charges
Top title	£3.00	40p per day (maximum £9.60)
General interest	£2.00	30p per day (maximum £7.20)
Special interest	£1.00	20p per day (maximum £4.80)
Sets of 4 or more items	£4.00	50p per day (maximum £12.00)

COMPUTER USE <i>(including VAT)</i>
Library members: up to 30 minutes free per individual per day; thereafter £2.20 per 30 minutes subject to demand. Under 18 library members up to 1 hour free for study purposes. Non-members: £2.20 per 30 minutes.

RESERVATIONS			
Type of reservation	Adult	Under 18	Over 65 / Disabled / Online
Specific and subject: within Devon	£1.00	Free (children's books and storytapes)	50p* (see notes below)
Books obtained from outside Devon	£3.00 additional fee	£3.00 additional fee	£3.00 additional fee
Music sets and playsets	£1.00	£1.00	£1.00
Large print books	Free	Free	Free

No charge for DVD or CD reservations when placed in person in libraries which do not stock the requested format. Hire charges still apply. 50p applies to all reservations placed online by borrowers, reservations placed by people who are over 65 or who have a disability and mobile library users. Recorded music and audiobook reservations free for those with a disability.

MUSIC SETS AND PLAYSETS	
Hire charge	All borrowers
Music: orchestral / vocal (per set)	£3.50 per month
Music: vocal scores, libretti (10 copies)	£3.00 per month
Playsets	First 2 months free, thereafter £1.75 per month

VAT is chargeable only where shown

LOST AND DAMAGED ITEMS

Borrowers are responsible for all items issued on their tickets, and will be charged for any items lost or damaged. A standard scale of charges is applied, based on the cost of a new replacement item of the same type. For items of special value or material borrowed from other library authorities, a significantly higher charge will normally be made.

REPLACEMENT TICKETS

Adult	Under 18
£1.00	50p

COMPUTER PRINTOUTS AND PHOTOCOPYING *(including VAT)*

Type of copying		Black and white	Colour
• Photocopies and computer printouts	A4	10p	50p
	A3	20p	£1.00
• Copies made by staff on behalf of customers • Printouts from microform • Map copying	A4	50p	£1.50
	A3	75p	£2.00
• Where customers require copies to be posted or faxed (including p + p and VAT)	A4 / A3	£5.00 minimum charge for up to 4 sheets. Further sheets charged at staff-assisted rates above	

FAX *(including VAT)*

	Within UK	Beyond UK
Per page	Transmission: £1.00 first page, 50p thereafter Receipt: 50p	Transmission: £2.00 first page, 50p thereafter Receipt: 50p

DIGITISATION AND REPROGRAPHIC WORK

For details of charges, rights and royalties, please write to:

Information and Learning Services Manager, Exeter Central Library, Castle Street, Exeter, EX4 3PQ

PREMISES HIRE, SALES OF WORKS OF ART AND CRAFTS, LOCAL HISTORY RESEARCH DVD CLEANING (Exeter Central Library only)

Please ask staff for details

VAT is chargeable only where shown

If you would like a summary of this in a different format such as large print, Braille, or tape, or in a different language, please contact our Customer Service Centre on 0845 155 1015 or email customer@devon.gov.uk

**Devon
Libraries**

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