

**Supporting People
Data Protection Consent to Share Information**

Data consent March 2011



SUPPORT PROVIDER:

Applicant's Details:

Full Name			
Address			
Post Code			
Date of Birth		National Insurance Number	
Telephone Number			

I understand if I receive a Supporting People service and I am financially eligible, I will be entitled to a subsidy payment towards my housing support costs. I understand that I must either receive Housing Benefit or apply for a Fairer Charging Assessment to determine if I am eligible to receive a free or reduced charge Supporting People service. Housing-related support services include, for example: the warden/scheme manager service within sheltered schemes, community alarm services, and home-visiting support workers.

To confirm my financial eligibility, the Supporting People team will need written evidence of my entitlement to Housing Benefit as soon as possible. Any delay in supplying this information may affect the date from which the subsidy payments start. If I do not receive Housing Benefit, I understand I may ask for a financial assessment and should apply for this as soon as, or before, I start to receive the Housing Support service. I wish to ask my landlord/support provider, as named above, to help me to do this.

I consent to the sharing of my personal information, as considered necessary, relating specifically to my housing benefit application, Supporting People subsidy application, Fairer Charging Assessment application, rent and service changes between my /support provider, the Devon Supporting People Team and Housing Benefit office.

SIGNATURE OF CLIENT	DATE
OR SIGNATURE OF REPRESENTATIVE	DATE
NAME..... RELATIONSHIP / AUTHORITY FOR SIGNING.....	
SIGNATURE OF PROVIDER	See Note 5

Notes:

1. Housing Benefit evidence must be obtained by and forwarded to the Supporting People team by the Support Provider
2. Personal information may include information such as: name, address, National Insurance Number, landlord details, rent and service charges, tenancy dates, amount of subsidy entitlement with start and end dates and current status.
3. If a Fairer Charging Financial Assessment has been requested your information will be shared with the Fairer Charging team at Devon County Council.
4. We will send details of any subsidy due to your support provider.
5. Where signed by a representative we require the provider to sign to confirm they are satisfied that the signatory is authorised to sign on behalf of the client.

Return form to: Supporting People, Devon County Council, The Annexe, County Hall, Topsham Road, Exeter EX2 4QR