



~ Working together to improve the lives of all of Devon's children ~

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HR & Finance Workshop Sessions for Devon Primary Headteachers

Workshop 3 – 2nd March 2011 - Tiverton Hotel

1.00pm - 4.00pm (lunch on arrival at 12.30pm)

Facilitated by Tracey Hart, Project Lead, School Leadership Support Team

Outline Agenda

- 12.30 Arrival & Lunch
- 1.15 Welcome & Introduction
- 1.20 Overview - Strategic Leadership Role of Headteacher in relation to Management of School Resources (to include Q&As)
- 1.45 Management of Financial Budgets
- 2.30 Refreshment Break
- 2.45 The Redundancy Process (to include Q&As)
- 3.20 Redeployment (to include Q&As)
- 3.50 Summary & any outstanding Q&As
- 4.00
- Close