

Joint Agency Record

www.devon.gov.uk/cwan

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The record is a computer database which holds information about the types and levels of children's needs in Devon.

The information is treated in confidence and used by education, health and social care services to plan and monitor specialist services and to help the transition to adult services. The database also holds more detailed records for children who have Integrated Assessment and Service Plans. The database can only be accessed by people who have agreed to the confidentiality rules for using it.

Who is offered a Joint Agency Record?

A child who has, or is likely to have, difficulties in one or more of these areas:

- hearing
- vision
- speech or language
- learning
- physical health - including continence, mobility and personal care
- mental health – including emotional wellbeing and behaviour.

If a practitioner working with your family considers that your child has developmental difficulties they will offer a Joint Agency Record.

Who should be on the record?

Children and young people aged 18 years and under who already receive, or are likely to need, specialist services. Only children who have conditions which are permanent or need lengthy treatment should be included. Information will be held on the record until the child's 18th birthday to help the transition to adult services.

What information will be on the record?

The record will include your child's:

- name, address and date of birth
- doctor's name
- pre-school or school
- area and level of difficulties.

You will get a copy of the information when your child's name is put on the record, and whenever any changes are made to your child's details.

Why should I place my child's name on the record?

- To ensure you get up-to-date information about services.
- So that education, health and social care can work better together for your family.
- We can plan better services if we know the number of children likely to need specialist help and where they live.

Will my family only get services if I agree to a Joint Agency Record?

No. You are still entitled to any services education, health or social care have a duty to provide. However, your child cannot have an Integrated Assessment and Service Plan.

Will my family get more services if I agree to a Joint Agency Record?

No. Holding information about types and levels of need helps us plan for the future. It is the more detailed assessment which determines what services you and your family receive.

