

Case Transfer Protocols Table

Part of the Client Categories and Case Transfers Policy agreed by SMG
February 2006

Type of case transfer	Protocol
Transfer for young people with special needs (including some with mental health problems). from Joint Agency Teams (Children's Services), to any of the three Adults Divisions	Transitional Arrangements Protocol developed by Mike Pearce – Children's Services JAT Manager, awaiting agreement by Mental Health Social Care Director.
Looked After children with special needs becoming care leavers	Mike Pearce to draft proposal to be taken to other Divisions for consultation.
Learning Disabled older adults -65yrs.+ Transferring to older peoples Phys. Dis. services in line with Client Categories Protocol where, physical frailty or disability becomes the dominant issue, and transferring to Older People Physical Disability Services, with possible joint working arrangements as outlined below, would be the most efficient and effective way of meeting the service users eligible needs.	Transfer of care management responsibility to take place within six months of referral from Learning Disability Division. Where there are particularly high cost packages of care, one off budget virement from the service transferring the case to the service receiving the case, could be used to help manage this in cases where the unplanned for budget pressure within the financial year would be more than £10K.
Learning Disabled people who develop early onset dementia. Transfer to Integrated Team for Older Adults or Mental Health Services depending on assessment of Learning Disability Division in line with Client Categories Protocol	Transfer of care management responsibility to take place within six months of referral from Learning Disability Division. Where there are particularly high cost packages of care, one off budget virement from the service transferring the case to the service receiving the case, could be used to help manage this in cases where the unplanned for budget pressure within the financial year would be more than £10K. Disability Division.