

Appendix G - Specialist Assessments for Learning Disability Services Clients

When Learning Disability Services request a specialist assessment from an Adult Services worker (normally an OT), this will only be undertaken if the Learning Disability client's CareFirst record is accurate and up-to-date.

This means that there must be:

- ◆ A CareFirst record for the Learning Disability client. If there is no CareFirst record, the specialist assessment request will be refused.

If there is a CareFirst record, this must have:

- A name; date of birth; a current Main address; ethnicity details.
- A role of 'Client'.
- A current Team allocation relationship.
- If the case is PCM, a Worker allocation relationship.
- A current Primary Client Group classification.
- A current Assessment, Monitor or Review event. Without this, it is not possible to add the specialist assessment work. If there is a current Monitor event, there must also be a review activity.

For an existing client, the CareFirst record must also have:

- A current care plan.
- A current Service Package.

Unless these are present, or until they are added to the record, the specialist assessment request will be refused.

The Adult Services worker asked to undertake the specialist assessment is responsible for checking the Learning Disability Services client's CareFirst record.

If and when there is an accurate and up-to-date CareFirst record, the Adult Services worker will complete the specialist assessment only. Even if the Learning Disabled client's review is overdue, the Adult Services worker does not need to undertake a full and holistic review of the individual's situation.

The assessing worker will complete the necessary assessment paperwork and the relevant sections of an SS3(P). If the two workers involved are based at the same site, they should share an SS3(P). If they work at separate sites, the Adult Services worker can complete a separate SS3(P).