

DEVON CARE & REPAIR REPORTING TIMETABLE 2008/09

| | Who? | Q2 2008/09 | Q3 2008/09 | Q4 2008/09 |
|--|-----------------|-------------------|-------------------|-------------------|
| Quarter-End date | | 30/09/2008 | 31/12/2008 | 31/03/2009 |
| 1) Source Data collated | <i>DCR</i> | 10 Oct 08 | 09 Jan 09 | 10 Apr 09 |
| 2) Performance and Summary Reports collated | <i>IP/MB/CF</i> | 17 Oct 08 | 16 Jan 09 | 17 Apr 09 |
| 3) Report sent to DMGs | <i>CF</i> | 17 Oct 08 | 16 Jan 09 | 17 Apr 09 |
| 4) DMGs return Reports | <i>DMGs</i> | 31 Oct 08 | 30 Jan 09 | 01 May 09 |
| 5) Incorporate DMG feedback into Performance and Summary Reports | <i>MB/CM/CF</i> | 03 Nov 08 | 02 Feb 09 | 05 May 09 |
| 7) Distribution of papers to members | <i>CF</i> | 11 Nov 08 | 05 Feb 09 | 14 May 09 |

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|-------------|--|---------------------|---------------------|---------------------|
| DMG | | 20-30 Oct 08 | 19-29 Jan 09 | 20-30 Apr 09 |
| SMDB | | 18 Nov 08 | 12 Feb 09 | 21 May 09 |