

# PROJECT WORK PACKAGE DESCRIPTION

<b>Project Name:</b>	<b>Homelessness Strategic Review &amp; Commissioning framework</b>		
<b>Project Executive:</b>	Jennie Stephens	<b>Version:</b>	Draft v1.00
<b>Project Manager\Leader:</b>	Max Sillars	<b>Date:</b>	March 2009
<b>Main Contributors:</b>	Homelessness steering group and DAAT SI group	<b>Assigned to:</b>	Lucie Spiers

*The purpose of this document is to describe a package of work within the project*

<b>Work Package Title:</b>	<b>Communications strategy</b>
<b>Overview:</b>	This work package will determine how the partnership communicates key milestones and achievements.
<b>Context:</b>	It is important that the partnership communicates its achievements in relation to the Homelessness strategy to the public and wider partnership.
<b>Objectives</b>	To identify dates for key communications to be issued and those responsible for disseminating the information.
<b>Timescales:</b>	March 09
<b>Constraints:</b>	
<b>Interfaces</b>	CYPs steering group, DSHG, DHMG, RSL & Voluntary sector provider forum
<b>Output Products</b>	Communications strategy with key dates and accountabilities
<b>Sign Off Requirements</b>	Via HSSP & JCB
<b>Agreement</b>	This Work package Description has been agreed and accepted by the following parties; <ul style="list-style-type: none"> <li>• HSSP &amp; JCB?</li> </ul>