

Frequently asked questions

How long will it take for my child to be admitted to school?

We work to the government target which states that children in care should be admitted to school within 20 days.

What if I am unhappy about the place offered for my child?

There is a statutory appeals process that you can use. Contact the School Admissions Team or CSET for advice.

What if my child is at risk of being excluded?

You will need to speak to the Exclusions and Re-integration Team. You can contact them on **01392 383940** or **01392 383944**.

How do I find out about free school transport?

The School Transport Team will be able to let you know if your child is eligible for free school transport, and will make arrangements for this if they are. Contact them on **0845 155 1019**.

Useful contacts

School Admissions Team

0845 155 1019

email: admissions@devon.gov.uk

www.devon.gov.uk/admissions

County Special Education Team (CSET)

01392 383913

email: csetmail@devon.gov.uk

www.devon.gov.uk/cset

Children in Care Co-ordinator

01392 384722

email: kim.piper@devon.gov.uk

Exclusions and Re-integration Team

01392 383940 or **01392 383944**

School Transport Team

0845 155 1019

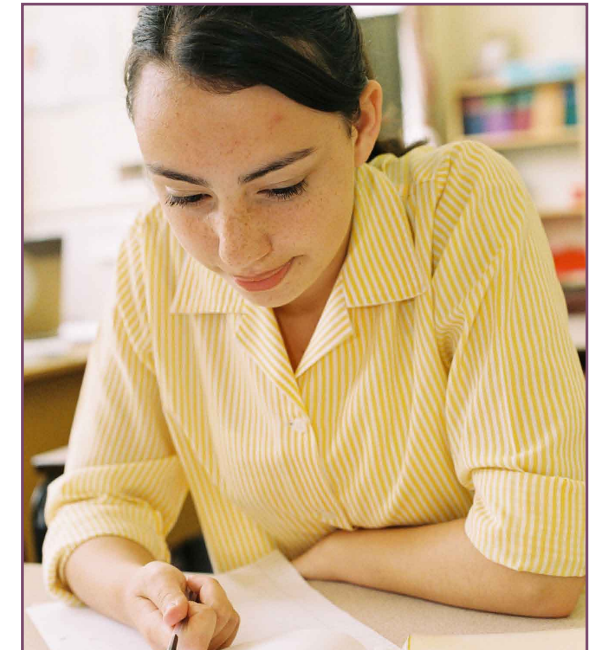
For more copies of this leaflet, or to get this information in another format or language, please contact the Children in Care Co-ordinator on **01392 384722**.

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Admitting children in care to school

a guide for carers



This leaflet explains how to get a school place for a child you caring for.

Children in care are often looking for a school place during the academic year when some schools are full. The School Admissions Team have arrangements in place to admit children in care to a school near their placement as quickly as possible.



What about children in care who have special educational needs?

It is up to you or your child's social worker to establish whether the child has a Statement of Special Educational Needs (SEN). If your child has a statement the County Special Education Team (CSET) will find a school place for them.

If your child has identified special educational needs, but does not have a Statement, the School Admissions Team will find a school place for them.

Admitting children in care to school

You will need to contact the School Admissions Team on **0845 155 1019**.

The Team will ask for general information about the child, including their:

- name
- date of birth
- year group
- known support needs.

The Team will ask you, or the person with parental responsibility for the child, which school you would prefer.

They will try and find a place at the preferred school if possible, but may have to offer a place at another school near to your address if the preferred school is full.

The Team will let you know which school has a place for your child and will contact the school to let them know that your child will be starting there.

You, or the person with parental responsibility for the child, will then need to contact the school to arrange a date for the child to start.

Admitting children in care with special educational needs

If your child has a Statement of SEN you will need to contact the **County Special Education Team (CSET)** on **01392 383913**.

CSET will ask about your child's needs and will ask for general information about the child, including their:

- name
- date of birth
- year group.

CSET will ask you, or the person with parental responsibility for the child, which school you would prefer.

They will try and find a place at the preferred school if possible, but may have to offer a place at another school near to your address if the preferred school is full.

The Team will let you know which school has a place for your child and will contact the school to let them know that your child will be starting there and to confirm their support arrangements.

You, or the person with parental responsibility for the child, will then need to contact the school to arrange a date for the child to start.