

**Name of Business or Retailer**  
**Road/Street**  
**Town**  
**County**  
**Postcode**

**Your house name/  
number**  
**Road/Street**  
**Town**  
**County**  
**Postcode**

**Date**

Dear Sir/Madam

**Cancellation of Contracts made in a Consumer's Home or Place of Work  
etc. Regulations 2008**

On **(date)** your representative called at my home and I agreed a contract for  
**(provide details of contract entered into)** at a cost of

I have already paid **(£....)** towards the full amount. I have now decided that I  
do not wish to proceed with the contract.

Under the above Regulations, I have 7 days starting the day I received the  
cancellation notice to cancel the contract.

I am hereby giving notice that I wish to exercise this right to cancel my  
contract with you.

I therefore require a full refund of monies within 14 days of receipt of this letter  
together with confirmation that the contract has been terminated.

Yours faithfully,

**Sign and print your name here**