

Course Listing

Spring 2012

Adult and
Community
Learning

DEVON

welcome

Devon Adult and Community Learning aims to deliver high quality learning experiences to support the personal, social and economic development of individuals and to support the diverse communities we serve.

Why Adult Learning?

- **Improve on what you already know**
- **Gain a new qualification**
- **Add a new skill to your CV**
- **Improve your English and Maths skills**

Funded by
**Skills
Funding
Agency**



Want to Get Involved?

Your feedback and opinions are important to Devon Adult and Community Learning.

During the year we conduct learner surveys which help us to collate information on how we are doing as a service and how we can improve.

New this year - Our learner surgeries are an opportunity for you to come and meet a member of staff to talk about the service.

Keep an eye out for announcements about learner surveys and our learner surgeries - we value your opinions and these opportunities are a great way for us to hear them!

NEW COURSES ARE AVAILABLE THROUGHOUT THE YEAR. For more information visit www.devon.gov.uk/adultlearning or ask your local centre!

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What's New at DevonACL?

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New Courses - Aimed at getting you back into work – Page 64

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Some of our courses fill up quickly so please make sure you enrol as early as possible and before the start of the course.



follow us on
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How to book

NEW - Book ONLINE!

Visit: www.devon.gov.uk/adultlearning

and select our course finder

Pay By: Debit or Credit Card

Book by PHONE

Call: MyDevon - 0845 155 1014

Pay by: Debit or Credit card

Book by POST!

Send: your completed enrolment form with payment to your local centre.

Pay by: cheques should be made payable to Devon County Council

You will receive confirmation that you are booked on the course via post or email.

Book in PERSON

Visit: your local centre with your completed enrolment form

Pay by: cash, cheque or Debit/Credit card

Local centre details can be found on the back page of this course listing.

Learner Eligibility

To enrol on one of our courses you must meet the following criteria;

- You must have been ordinarily resident in the EU/UK for the last three years, and
- For courses marked with an X you must be aged 16 years or more on 31st August 2011
- For all other courses you must be aged 19 years or older on 31st August 2011

If you do not meet the above criteria, or have any queries, please contact your local centre.

Course fees

The fees stated in this Course Listing include all tuition, venue and examination fees.

Please note: there may be additional material costs. You will be advised at the first session by your tutor what you will need, where to purchase and how much you can expect to pay.

Payment of course fees should be made at the time of enrolment

Paying By Instalment

Where course fees exceed £125 you can pay by instalments.

Note: you are liable for the full course fee and failure to meet this may result in exclusion from the course or cancellation of the enrolment.

If you refuse to settle outstanding fees DACL may:

- Seek legal recourse to the settlement of the fees
- Refuse entry to examinations
- Refuse entry to further courses supplied by DACL

Course fees

You do not have to pay any fees where:

The course fee is shown as **free**

and

- you are unemployed and in receipt of Job Seekers Allowance (JSA)
- you are unemployed and in receipt of Employment & Support Allowance Work Related Activity Group (ESA WRAG)
- you are unemployed, in receipt of state benefit and are using your course to support entry into employment (Note: this does not apply to Modern Foreign Language courses)
- you do not have any prior qualifications or your highest qualification is at Level 1 or below (guidance on qualification levels can be found on the table on Page 7)
- you are 16-18 years of age (on 31st August 2011)

Acceptable evidence for all of the above **MUST** be submitted to the centre, within 7 days of the booking being made. Failure to provide evidence will mean payment of full course fees.

Further information regarding concessions and acceptable evidence is available at your local centre, or online at www.devon.gov.uk/adultlearning.

Course fees

Qualification Levels

If the highest qualification you hold is listed below then – **course is free**

Level 1 Qualifications

5 GCSEs at grades D-G
less than 5 GCSEs at grades A-C
CSEs below grade 1
NVQ Level 1

If, however, you hold qualifications at any higher level – **you should pay the full fee**

Level 2 Qualifications

5 or more GCSEs/O levels at grades A-C
5 or more CSEs (or more) at grade 1
2 or more AS Levels
A Levels
NVQ Level 2 or higher
HNC, HND, First Degree or higher

If you are unsure of the level of your qualification(s) please contact your local centre.

Financial Support

If you are claiming reduced fees you may also be eligible for help with the following:

- Childcare costs (Ofsted registered provider)
- Travel costs
- Course equipment
- Examination fees
- Care costs for a dependant

Funds are limited and will be granted on a first come, first served basis. Application forms are available from your local centre.

Supporting your learning

Do you need **Additional Learning Support**?

We understand that sometimes you may need extra support to aid your learning. Any learner can apply including those with:

- Learning difficulties
- Physical disabilities
- Mobility requirements
- Visual or hearing impairment
- Mental health difficulties
- Dyslexia or dyscalculia
- A temporary disability
- Language support requirements

What is **Additional Learning Support**?

Additional Learning Support is designed to give you the support you need to access your course and may include:

- a Learning Support Assistant to work with you in the classroom
- communication support through a sign language interpreter, a lipspeaker, a lipreader or a note-taker
- course information on audio tape, computer or through different printed formats such as large print
- assistance in exams, subject to agreement from the Examination Boards, such as extra time
- equipment such as specialised computer keyboards, large screen computers, dictaphones and screen readers

For more information and to discuss any other requirements you may have please make an appointment with one of our Learning Support Coordinators by contacting **MyDevon** on 0845 155 1014 or emailing acl@devon.gov.uk

How Your Personal Information is Used

The personal information you provide is passed to the Chief Executive of Skills Funding ("the Agency") and, when needed, the Young People's Learning Agency for England ("the YPLA") to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency's Learning Records Service (LRS) to create and maintain a unique learner number (ULN). The information you provide may be shared with other partner organisations for purposes relating to education or training. Further information about use of and access to your personal data, and details of partner organisations are available at:

<http://skillsfundingagency.bis.gov.uk/privacy.htm>

<http://www.ypla.gov.uk/privacy.htm>

<http://www.learningrecordservice.org.uk/documentlibrary/documents/Code+of+Practice+for+Sharing+of+Personal+Information.htm>

Communication with Devon Adult & Community Learning

As part of our commitment to reducing waste, our preferred method of communication is e-mail.

Please if you would prefer to receive confirmation of your place on the course by post.

This applies where you have provided a full email address in the personal details overleaf.

This activity is part-financed by the European Union through European Social Fund (ESF). ESF supports activities to extend employment opportunities and develop a skilled workforce.



European Union
European Social Fund
Investing in jobs and skills

Office Use Only: Receipt No:

Date Paid:

How to get more information

Course Information

Our Course Information Sheets give you the following information about your course:

- level
- what will be covered
- the type of qualification (if applicable) that can be gained
- other requirements

Course Information Sheets are available online at www.devon.gov.uk/adultlearning (under the notes section of our courses on our course finder) and at your local centre.


Compliments, Suggestions and Complaints

Devon Adult and Community Learning welcomes feedback about what we are doing well, what we can do better and what we are doing wrong.

Compliments and Suggestions - Please give us feedback about: how we have exceeded expectations in delivering a service, how an employee has 'gone the extra mile' or how we can improve our delivery of services.

Complaints - Please let us know if you are dissatisfied with our service, employees or policies. In the first instance please talk to your tutor. If you are still unsatisfied, please contact us:

Contact Information:

 MyDevon 0845 155 1014

 Devon Adult and Community Learning,
Buckland House, Park Five, Sowton, EX2 7ND

 acl@devon.gov.uk

Please mark your correspondence 'for the attention of the Support Services Manager'.

How to get a refund

Refund Policy

1. Where DACL cancels a course prior to the start date all fees will refund.
2. Where DACL cancels a course after the start date, a pro-rata refund will apply.
3. Where you cancel your place on a course greater than 5 working days prior to the start of the course all fees will be refunded.
4. Where you cancel your place on a course 5 working days or less prior to the start date a full refund less a £30 administration will apply.
5. Once a course has started no refund will be given.

To cancel your course please contact your local centre, MyDevon or email acl@devon.gov.uk.

Our full refund policy can be found at www.devon.gov.uk/adultlearning or at your local centre.

Extenuating Circumstances

Where you are unable to attend on medical grounds a pro-rata refund may be given. Evidence, i.e. a doctor's certificate, must be provided.

For extenuating circumstances, please write to the 'Service Support Manager', Buckland House, Park 5, Sowton, EX2 7ND

Disclaimer: The information in this course listing is correct at the time of going to print. Devon Adult and Community Learning reserve the right to amend the information contained within the course listing, including course fees, date, time, the content of course and the provision of concessions. We endeavour to ensure courses will run; however, we cannot always guarantee this.

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Abstract Painting - Mixed Ability

Exmouth, Kennaway Centre	Sat	10 Mar	10: 00- 13: 00	1	£14	No	EM8031	N
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Abstract Painting For Beginners

Newton Abbot, Teign House	Mon	30 Jan	10: 00- 13: 00	20	£208	Free	NA8355X	Y
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Acrylics & Oils - Absolute Beginners

An introduction to both painting mediums; specialise in one or both via projects and exploratory exercises in colour, tone, texture and composition producing a portfolio of samples and finished paintings supported by the tutor.

Bideford, Arts Centre	Tue	24 Jan	18: 00- 21: 00	22	£223	Free	BI8059X	Y
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Acrylics & Oils - Beginners

You will be introduced to both mediums, specialise in one or both, via projects and exploratory exercises in colour, shape, texture, composition and picture-making, looking at examples from 20th Century art, with support from the tutor.

Bideford, Arts Centre	Wed	22 Feb	18: 30- 21: 00	6	£68	No	BI8077	N
Cullompton, The Hayridge	Mon	23 Jan	13: 30- 15: 30	5	£45	No	CU8350	N

Acrylics & Oils - Improvers

An opportunity to build upon your experience using these mediums to paint and / or experiment with tutor support. Explore new ideas about technique and the picture making process via tutor-led exercises and independent working.

Cullompton, The Hayridge	Mon	12 Mar	13: 30- 15: 30	5	£45	No	CU8351	N
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Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Anatomy for Artists								
Newton Abbot, Teign House	Thu	02 Feb	13: 30- 16: 00	8	£90	No	NA8350	N
Totnes, The Mansion	Tue	24 Jan	10: 00- 13: 00	5	£68	No	TT8069	N
Animation - Beginners								
Tavistock, Alexander Centre	Fri	27 Jan	10: 00- 13: 00	5	£60	No	TA8008	N
Art History - American Modernists								
Totnes, The Mansion	Fri	27 Jan	10: 00- 12: 30	8	£90	No	TT8071	N
Beaded Jewellery								
Bideford, Arts Centre	Tue	24 Jan	19: 00- 21: 30	6	£68	No	BI8036	N
Botanical Illustration - Mixed Ability								
Bideford, Arts Centre	Tue	24 Jan	09: 30- 12: 30	5	£68	No	BI8015	N
Exmouth, Kennaway Centre	Tue	24 Jan	10: 00- 12: 00	8	£72	No	EM8032	N
Kennaway House, Sidmouth	Mon	23 Jan	09: 30- 12: 30	5	£68	No	SI8000	N
Calligraphy - Mixed Ability								
Newton Abbot, Teign House	Tue	28 Feb	10: 00- 12: 00	5	£45	No	NA8353	N
Totnes, The Mansion	Wed	07 Mar	14: 00- 16: 30	4	£45	No	TT8000	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Colour Theory & Practice for Artists								
Totnes, The Mansion	Tue	06 Mar	10: 00- 13: 00	4	£54	No	TT8070	N
Contemporary Watercolour Painting - Beginners								
Holsworthy Skills Centre	Fri	27 Jan	09: 30- 12: 30	20	£208	Free	HL8007X	Y
Creating Abstract Painting - Mixed Ability								
Totnes, The Mansion	Mon	05 Mar	13: 30- 16: 00	4	£45	No	TT8001	N
Creative Textiles - Mixed Ability								
Learn the basics of both traditional and contemporary textile techniques. Explore the potential of working with different textures and colour combinations to make textile pieces into decorative items such as pictures, purses, bags.								
Tavistock, Alexander Centre	Thu	26 Jan	13: 30- 15: 30	5	£45	No	TA8011	N
Drawing - Beginners								
Holsworthy Skills Centre	Fri	27 Jan	13: 00- 15: 30	6	£68	No	HL8006	N
Drawing & Painting - Beginners								
Bideford, Arts Centre	Tue	24 Jan	18: 45- 21: 15	6	£68	No	BI8043	N
Drawing & Painting - Intermediate								
Exmouth, Kennaway Centre	Tue	24 Jan	13: 30- 15: 30	8	£72	No	EM8017	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Drawing & Painting - Mixed Ability

Honiton Baptist Church	Fri	03 Feb	10: 00- 12: 00	8	£72	No	HN8004	N
Newton Abbot, Teign House	Thu	23 Feb	19: 00- 21: 00	5	£45	No	NA8354	N
Okehampton Community College	Mon	23 Jan	18: 30- 21: 00	6	£68	No	OK8005	N
Seaton, St Clare's	Thu	26 Jan	10: 00- 12: 00	8	£72	No	SE8009	N

Drawing for the Petrified

Bideford, Arts Centre	Thu	26 Jan	18: 30- 21: 00	6	£68	No	BI8064	N
Ilfracombe, Two Lanes	Mon	23 Jan	18: 30- 21: 00	6	£68	No	IL8005	N
Tavistock, Alexander Centre	Wed	25 Jan	19: 00- 21: 00	5	£45	No	TA8013	N
Totnes, The Mansion	Thu	26 Jan	13: 30- 16: 00	4	£45	No	TT8080	N

Drawing Skills - Absolute Beginners

Exmouth, Kennaway Centre	Thu	26 Jan	19: 00- 21: 00	8	£72	No	EM8016	N
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Drawing Skills - Beginners

Totnes, The Mansion	Fri	02 Mar	13: 30- 16: 00	8	£90	No	TT8079	N
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Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Drawing Skills - Mixed Ability

Cullompton, The Hayridge	Wed	22 Feb	13: 30- 15: 30	5	£45	No	CU8354	N
Tavistock, Alexander Centre	Mon	27 Feb	19: 00- 21: 00	5	£45	No	TA8009	N
Totnes, The Mansion	Mon	23 Jan	15: 00- 18: 00	5	£68	No	TT8002	N

Dressmaking - Improvers

Totnes, The Mansion	Thu	26 Jan	18: 00- 21: 00	6	£81	No	TT8035	N
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Dressmaking - Mixed Ability

An introduction to the basics of making your own clothes using a bought pattern. Learn how to change the pattern for a re-useable made-to-measure fit . Also learn about what fabrics and interlinings to use.

Tavistock, Alexander Centre	Fri	27 Jan	13: 30- 16: 00	8	£90	No	TA8006	N
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Felt - Flower Brooch

Totnes, The Mansion	Wed	29 Feb	13: 30- 15: 30	5	£45	No	TT8036	N
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Felt Making

Totnes, The Mansion	Wed	29 Feb	09: 30- 12: 30	5	£68	No	TT8046	N
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Feltmaking - Beginners

Bideford, Arts Centre	Tue	21 Feb	18: 30- 21: 00	6	£68	No	BI8053	N
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Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Flower Arranging

Bideford, Arts Centre	Wed	25 Jan	18: 30- 21: 00	6	£68	No	BI8040	N
Exmouth, Kennaway Centre	Mon	23 Jan	19: 00- 21: 00	8	£72	No	EM8013	N

Flower Arranging - Beginners

Braunton, Caen Cottage	Thu	01 Mar	14: 00- 17: 00	5	£68	No	BR8006	N
Ilfracombe, Two Lanes	Tue	10 Jan	13: 00- 16: 00	5	£68	No	IL8000	N
Totnes, The Mansion	Mon	30 Jan	14: 30- 17: 30	4	£54	No	TT8037	N

Flower Arranging - Centrepiece

Totnes, The Mansion	Mon	05 Mar	14: 30- 17: 30	4	£54	No	TT8038	N
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Illustrate Your Story

Exmouth, Kennaway Centre	Wed	25 Jan	13: 30- 15: 30	9	£72	No	EM8023	N
Honiton, King's Centre	Wed	25 Jan	13: 00- 16: 00	6	£72	No	HN8000	N
Kennaway House, Sidmouth	Fri	27 Jan	10: 00- 12: 00	9	£72	No	SI8001	N

Indigo Dyeing - Mixed Ability

Tavistock, Alexander Centre	Tue	24 Jan	13: 30- 16: 30	5	£68	No	TA8004	N
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Arts & Crafts

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Jewellery - Improvers								
Totnes, The Mansion	Wed	14 Mar	10: 00- 13: 00	4	£54	No	TT8040	N
Landscape to Portrait								
Newton Abbot, Teign House	Thu	19 Jan	13: 00- 15: 00	10	£90	No	NA8306	N
Newton Abbot, Teign House	Tue	17 Jan	19: 00- 21: 00	10	£90	No	NA8310	N
Life Drawing								
Ilfracombe, Two Lanes	Wed	25 Jan	10: 00- 13: 00	5	£68	No	IL8024	N
Life Drawing - Intermediate								
Totnes, The Mansion	Wed	25 Jan	18: 30- 21: 30	5	£68	No	TT8003	N
Machine Embroidery - Beginners								
Totnes, The Mansion	Thu	02 Feb	14: 00- 17: 00	4	£54	No	TT8041	N
Mixed Crafts								
Seaton, St Clare's	Wed	25 Jan	10: 00- 12: 00	8	£72	No	SE8015	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Mixed Media - Beginners								
Bideford, Arts Centre	Wed	22 Feb	10: 00- 12: 30	6	£68	No	BI8050	N
Bideford, Arts Centre	Wed	25 Jan	18: 30- 21: 00	6	£68	No	BI8075	N
Totnes, The Mansion	Fri	27 Jan	13: 30- 16: 00	4	£45	No	TT8004	N
Mixed Media - Mixed Ability								
Exmouth, Kennaway Centre	Wed	25 Jan	19: 00- 21: 00	8	£72	No	EM8014	N
Mixed Media Painting								
Cullompton, The Hayridge	Thu	01 Mar	10: 00- 12: 00	5	£45	No	CU8355	N
Mosaics - Beginners								
Bideford, Arts Centre	Sat	25 Feb	10: 00- 15: 00	3	£68	No	BI8041	N
Mosaics - Mixed Ability								
Totnes, The Mansion	Mon	23 Jan	10: 00- 15: 30	3	£68	No	TT8042	N
Totnes, The Mansion	Wed	01 Feb	10: 00- 15: 30	3	£68	No	TT8043	N
Totnes, The Mansion	Fri	03 Feb	09: 30- 12: 30	5	£68	No	TT8044	N

Arts & Crafts

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Oil Painting - Beginners								
Exmouth, Kennaway Centre	Wed	25 Jan	10: 00- 12: 00	8	£72	No	EM8027	N
Totnes, The Mansion	Tue	24 Jan	18: 30- 21: 00	6	£68	No	TT8006	N
Oil Painting - Improvers								
Totnes, The Mansion	Mon	23 Jan	10: 00- 12: 30	6	£68	No	TT8005	N
Oil Painting - Intermediate								
Exmouth, Kennaway Centre	Wed	25 Jan	13: 00- 15: 00	8	£72	No	EM8026	N
Painting Flowers - Mixed Ability								
Tavistock, Alexander Centre	Thu	26 Jan	18: 00- 20: 00	5	£45	No	TA8012	N
Pastels - Beginners								
Totnes, The Mansion	Tue	31 Jan	14: 00- 16: 30	6	£68	No	TT8007	N
Pastels - Improvers								
Totnes, The Mansion	Thu	26 Jan	10: 00- 12: 30	6	£68	No	TT8068	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Pastels - Mixed Ability

Exmouth, Kennaway Centre	Tue	24 Jan	17: 00- 19: 00	8	£72	No	EM8018	N
Exmouth, Kennaway Centre	Sat	25 Feb	10: 00- 13: 00	1	£14	No	EM8046	N
Seaton, St Clare's	Thu	26 Jan	13: 00- 15: 00	8	£72	No	SE8003	N
Kennaway House, Sidmouth	Tue	31 Jan	10: 00- 12: 00	8	£72	No	SI8003	N

Pottery - Beginners

For people wishing to explore clay and its creative and expressive qualities for the first time or after a long break.

Bideford, Arts Centre	Wed	25 Jan	13: 30- 16: 30	5	£68	No	BI8042	N
Bideford, Arts Centre	Thu	26 Jan	19: 00- 21: 30	6	£68	No	BI8047	N
Seaton, St Clare's	Tue	21 Feb	10: 00- 13: 00	5	£68	No	SE8005	N
Totnes, The Mansion	Fri	27 Jan	10: 00- 12: 30	8	£90	No	TT8047	N
Totnes, The Mansion	Wed	25 Jan	18: 30- 21: 00	8	£90	No	TT8048	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Pottery - Improvers

This course is ideal for people with some previous experience of pottery skills and knowledge of a range of basic techniques. You will be able to explore new techniques or develop and enhance your existing skills and understanding.

Bideford, Arts Centre	Wed	25 Jan	10: 00- 12: 30	6	£68	No	BI8048	N
Exmouth, Kennaway Centre	Wed	25 Jan	13: 00- 15: 00	8	£72	No	EM8029	N
Seaton, St Clare's	Tue	10 Jan	10: 00- 13: 00	5	£68	No	SE8004	N

Pottery - Mixed Ability

Bideford, Arts Centre	Mon	20 Feb	10: 00- 12: 30	6	£68	No	BI8060	N
Bideford, Arts Centre	Mon	23 Jan	18: 30- 21: 00	6	£68	No	BI8076	N
Exmouth, Kennaway Centre	Wed	25 Jan	19: 00- 21: 00	8	£72	No	EM8019	N

Practical Party Projects - Boxes, Bags & Tags

Seaton, St Clare's	Thu	01 Mar	10: 00- 12: 30	2	£23	No	SE8022	N
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Practical Party Projects - Cake Decorations

Bideford, Arts Centre	Wed	07 Mar	18: 30- 21: 00	2	£23	No	BI8038	N
Braunton, Caen Cottage	Wed	01 Feb	10: 00- 15: 00	1	£23	No	BR8005	N
Tavistock, Alexander Centre	Tue	06 Mar	10: 00- 15: 30	1	£23	No	TA8038	N
Totnes, The Mansion	Tue	20 Mar	10: 00- 15: 30	1	£23	No	TT8077	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Practical Party Projects - Fabric Decorations

Bideford, Arts Centre	Sat	10 Mar	10: 00- 15: 30	1	£23	No	BI8058	N
Exmouth, Kennaway Centre	Sat	10 Mar	10: 00- 15: 30	1	£23	No	EM8055	N
Tavistock, Alexander Centre	Fri	30 Mar	10: 00- 15: 30	1	£23	No	TA8035	N
Totnes, The Mansion	Fri	30 Mar	10: 00- 15: 30	1	£23	No	TT8074	N

Practical Party Projects - Flower Table Decorations

Bideford, Arts Centre	Wed	21 Mar	18: 30- 21: 00	2	£23	No	BI8056	N
Ilfracombe, Two Lanes	Mon	20 Feb	18: 30- 21: 00	2	£23	No	IL8012	N

Practical Party Projects - Flowers

Exmouth, Kennaway Centre	Tue	06 Mar	10: 00- 15: 30	1	£23	No	EM8050	N
Tavistock, Alexander Centre	Wed	01 Feb	10: 00- 15: 30	1	£23	No	TA8037	N
Totnes, The Mansion	Mon	13 Feb	10: 00- 15: 30	1	£23	No	TT8076	N

Practical Party Projects - Invitations

Bideford, Arts Centre	Sat	25 Feb	10: 00- 15: 30	1	£23	No	BI8057	N
Exmouth, Kennaway Centre	Sat	03 Mar	10: 00- 15: 30	1	£23	No	EM8051	N
Tavistock, Alexander Centre	Tue	13 Mar	10: 00- 15: 30	1	£23	No	TA8036	N
Totnes, The Mansion	Tue	27 Mar	10: 00- 15: 30	1	£23	No	TT8075	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Practical Party Projects - Wine Glass Charms

Bideford, Arts Centre	Wed	21 Mar	19: 00- 21: 30	2	£23	No	BI8037	N
Ilfracombe, Two Lanes	Mon	05 Mar	10: 00- 15: 30	1	£23	No	IL8011	N
Seaton, St Clare's	Tue	27 Mar	10: 00- 15: 30	1	£23	No	SE8018	N

Printmaking - Beginners

Bideford, Arts Centre	Fri	27 Jan	13: 00- 16: 00	5	£68	No	BI8051	N
Exmouth, Kennaway Centre	Sat	25 Feb	10: 00- 15: 30	2	£45	No	EM8033	N

Printmaking - Mixed Ability

Exmouth, Kennaway Centre	Thu	26 Jan	19: 00- 21: 00	8	£72	No	EM8034	N
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Rag Rug Making - Mixed Ability

Newton Abbot, Teign House	Fri	24 Feb	10: 00- 13: 00	5	£68	No	NA8456	N
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Rag Rugging

Bideford, Arts Centre	Thu	23 Feb	10: 00- 13: 00	5	£68	No	BI8049	N
Holsworthy Skills Centre	Tue	24 Jan	10: 00- 15: 30	3	£68	No	HL8010	N
Ilfracombe, Two Lanes	Tue	21 Feb	10: 00- 15: 30	3	£68	No	IL8008	N
South Molton, Amory Centre	Thu	26 Jan	10: 00- 15: 30	3	£68	No	SM8002	N

Arts & Crafts

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Sculpture - Intermediate								
Bideford, Arts Centre	Fri	27 Jan	09: 30- 12: 30	5	£68	No	BI8014	N
Sew Something New from Something Old								
Exmouth, Kennaway Centre	Wed	22 Feb	18: 00- 21: 00	6	£81	No	EM8053	N
Silver Jewellery - Beginners								
Newton Abbot, Teign House	Fri	27 Jan	10: 00- 13: 00	5	£68	No	NA8457	N
Silver Jewellery - Make a Ring								
Newton Abbot, Teign House	Wed	25 Jan	10: 00- 13: 00	5	£68	No	NA8458	N
Silver Metallic Jewellery - Beginners								
Totnes, The Mansion	Wed	25 Jan	10: 00- 13: 00	4	£54	No	TT8039	N
Soft Furnishing - Improvers								
Newton Abbot, Teign House	Mon	30 Jan	18: 00- 21: 00	5	£68	No	NA8423	N
Soft Furnishings - Beginners								
Totnes, The Mansion	Thu	08 Mar	14: 00- 17: 00	4	£54	No	TT8049	N

Arts & Crafts

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Soft Furnishings - Improvers								
Totnes, The Mansion	Mon	06 Feb	18: 30- 21: 30	4	£54	No	TT8050	N
Totnes, The Mansion	Thu	15 Mar	18: 30- 21: 30	4	£54	No	TT8051	N
Spinning - Mixed Ability								
Tavistock, Alexander Centre	Mon	23 Jan	13: 30- 16: 30	5	£68	No	TA8003	N
Stained Glass - Improvers								
Seaton, Good Shepherd Studio	Tue	24 Jan	18: 30- 20: 30	8	£72	No	SE8006	N
Still Life Painting - Mixed Ability								
Cullompton, The Hayridge	Tue	21 Feb	10: 00- 12: 00	5	£45	No	CU8353	N
Stone Carving - Improvers								
Newton Abbot, Teign House	Wed	22 Feb	09: 30- 12: 30	5	£68	No	NA8407	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Sugarcraft - Beginners

No experience necessary. You will learn techniques associated with making sugar flowers, also working with flower paste and the tools required

Bideford, Arts Centre	Tue	24 Jan	10: 00- 12: 30	6	£68	No	BI8039	N
Braunton, Caen Cottage	Wed	29 Feb	10: 00- 13: 00	5	£68	No	BR8008	N
Ilfracombe, Two Lanes	Thu	26 Jan	10: 00- 13: 00	5	£68	No	IL8009	N

Textile Design - Mixed Ability

Tavistock, Alexander Centre	Mon	05 Mar	13: 30- 16: 30	5	£68	No	TA8007	N
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Upholstery - Mixed Ability

Seaton, St Clare's	Tue	21 Feb	10: 00- 13: 00	6	£81	No	SE8019	N
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Watercolours - Beginners

Bideford, Arts Centre	Mon	20 Feb	10: 00- 12: 30	6	£68	No	BI8044	N
Braunton, Caen Cottage	Thu	26 Jan	10: 00- 12: 30	8	£90	No	BR8009	N
Newton Abbot, Teign House	Thu	26 Jan	09: 30- 12: 30	20	£208	Free	NA8313X	Y
South Molton, Amory Centre	Mon	23 Jan	10: 00- 12: 30	6	£68	No	SM8001	N
Totnes, The Mansion	Fri	02 Mar	13: 30- 16: 30	5	£68	No	TT8009	N

Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Watercolours - Improvers

Tavistock, Alexander Centre	Mon	23 Jan	10: 00- 13: 00	6	£81	No	TA8005	N
Tavistock, Alexander Centre	Wed	25 Jan	16: 30- 18: 30	5	£45	No	TA8014	N

Watercolours - Mixed Ability

Bideford, Arts Centre	Tue	24 Jan	13: 00- 16: 00	5	£68	No	BI8013	N
Exmouth, Kennaway Centre	Mon	23 Jan	19: 00- 21: 00	8	£72	No	EM8015	N
Ilfracombe, Two Lanes	Mon	12 Mar	18: 30- 21: 00	6	£68	No	IL8006	N
Okehampton Community College	Wed	07 Mar	18: 30- 21: 00	4	£45	No	OK8004	N
Tavistock, Alexander Centre	Mon	23 Jan	19: 00- 21: 00	5	£45	No	TA8010	N
Totnes, The Mansion	Wed	01 Feb	10: 00- 13: 00	5	£68	No	TT8012	N

Watercolours - Skies And Landscapes

Totnes, The Mansion	Mon	05 Mar	10: 00- 12: 30	4	£45	No	TT8008	N
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Watercolours - Spring Landscapes

Exmouth, Kennaway Centre	Sat	03 Mar	10: 00- 13: 00	1	£14	No	EM8030	N
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Watercolours & Inks - Beginners

Tavistock, Alexander Centre	Thu	26 Jan	10: 00- 12: 00	5	£45	No	TA8015	N
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Arts & Crafts

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Watercolours & Inks - Improvers

Totnes, The Mansion	Wed	14 Mar	10: 00- 12: 30	4	£45	No	TT8010	N
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Willow Weaving - Beginners

Totnes, The Mansion	Thu	26 Jan	10: 00- 13: 00	6	£81	No	TT8053	N
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Willow Weaving - Improvers

Totnes, The Mansion	Tue	24 Jan	09: 30- 12: 30	6	£81	No	TT8054	N
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Willow Weaving - Intermediate

Newton Abbot, Teign House	Tue	21 Feb	10: 00- 15: 30	3	£68	No	NA8427	N
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Willow Weaving - Mixed Ability

Totnes, The Mansion	Tue	13 Mar	09: 30- 12: 30	4	£54	No	TT8055	N
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Wire Sculpture

Twist and bend thin wire into free standing forms - human figures, animals or abstract designs.

Exmouth, Kennaway Centre	Sat	25 Feb	10: 00- 13: 00	1	£14	No	EM8052	N
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Totnes, The Mansion	Sat	17 Mar	10: 00- 15: 30	3	£68	No	TT8011	N
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Arts & Crafts

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Wire Sculpture - Beginners								
Bideford, Arts Centre	Sat	25 Feb	10: 00- 15: 30	3	£68	No	BI8052	N
Ilfracombe, Two Lanes	Sat	28 Jan	10: 00- 15: 30	3	£68	No	IL8007	N

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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First Steps in ITQ

Bideford, Arts Centre	Wed	18 Jan	18: 30- 21: 00	4	£44	Free	BI8019FS	Y
Cullompton, The Hayridge	Thu	19 Jan	13: 00- 15: 30	4	£44	Free	CU8051FS	Y
Exmouth, Kennaway Centre	Tue	21 Feb	10: 00- 12: 30	4	£44	Free	EM8047FS	Y
Ivybridge, The Watermark	Tue	24 Jan	18: 30- 20: 30	5	£44	Free	IV8009FS	Y
Newton Abbot, Teign House	Thu	19 Jan	18: 30- 21: 00	4	£44	Free	NA8051FS	Y
Tavistock, Alexander Centre	Fri	03 Feb	10: 00- 12: 00	5	£44	Free	TA8032FS	Y
Tavistock, Alexander Centre	Fri	03 Feb	10: 00- 12: 00	5	£44	Free	TA8039FS	Y
Totnes, The Mansion	Tue	24 Jan	19: 00- 21: 00	5	£44	Free	TT8026FS	Y

ITQ - Level 1

Bideford, Arts Centre	Wed	22 Feb	18: 30- 21: 00	20	£175	Free	BI8019X	Y
Cullompton, The Hayridge	Thu	23 Feb	13: 00- 15: 30	20	£175	Free	CU8051X	Y
Exmouth, Kennaway Centre	Tue	20 Mar	10: 00- 13: 00	16	£175	Free	EM8047X	Y
Ivybridge, The Watermark	Tue	06 Mar	18: 30- 21: 00	20	£175	Free	IV8009X	Y
Newton Abbot, Teign House	Thu	23 Feb	18: 30- 21: 00	20	£175	Free	NA8051X	Y
Totnes, The Mansion	Tue	13 Mar	18: 30- 21: 00	20	£175	Free	TT8027X	Y

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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More Computing for Beginners

This course is aimed at learners who have developed some keyboard and mouse skills and want to develop their computer skills further. Learners with no experience may wish to enrol on one of our free UK Online Basics courses first.

Cullompton, The Hayridge	Mon	20 Feb	13: 00- 15: 00	5	£44	Free	CU8055X	Y
Cullompton, The Hayridge	Tue	20 Mar	13: 00- 15: 00	5	£44	Free	CU8056X	Y
Exmouth, Kennaway Centre	Mon	23 Jan	10: 00- 12: 00	5	£44	Free	EM8054X	Y
Honiton Community College	Thu	09 Feb	18: 30- 20: 30	5	£44	Free	HN8008X	Y
Ivybridge, The Watermark	Fri	27 Jan	10: 00- 12: 00	5	£44	Free	IV8008X	Y
Kingsbridge, Quayside Leisure Centre	Tue	06 Mar	19: 00- 21: 30	4	£44	Free	KI8006X	Y
Newton Abbot, Teign House	Tue	21 Feb	10: 00- 12: 00	5	£44	Free	NA8010X	Y
Newton Abbot, Teign House	Mon	20 Feb	15: 30- 17: 30	5	£44	Free	NA8011X	Y
Okehampton Community College	Tue	24 Jan	19: 00- 21: 00	5	£44	Free	OK8007X	Y
Tavistock, Alexander Centre	Mon	20 Feb	19: 00- 21: 00	5	£44	Free	TA8020X	Y
Totnes, The Mansion	Fri	09 Mar	09: 30- 12: 00	4	£44	Free	TT8028X	Y

Computers - Beginners

Holsworthy Skills Centre	Thu	23 Feb	18: 00- 20: 00	5	£40	No	HL8011	N
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Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Computerised Accounts (Sage) Level 1

Beginners course. Find out how to put invoices and credit notes, receipts and payments onto the computer using the SAGE programme (popular with businesses), along with producing basic print outs. Basic use of comuters essential.

Seaton, St Clare's	Tue	24 Jan	18: 30- 21: 00	12	£109	Free	SE8002X	Y
Totnes, The Mansion	Thu	26 Jan	09: 30- 12: 00	12	£109	Free	TT8013X	Y

Computerised Accounts (Sage) Level 2

Follow on from L1 - find out more on the uses of the SAGE programme, including how to create service invoices; produce statements & remittance advices; transfer between cash & bank; record returned cheques; wages journals & more printouts.

Newton Abbot, Teign House	Tue	17 Jan	18: 00- 21: 00	10	£144	No	NA8004	Y
Seaton, St Clare's	Thu	26 Jan	18: 30- 21: 00	12	£144	No	SE8001	Y

Digital Photography - Advanced

For adults who have a reasonable understand of how to use their camera and how to enhance images on the computer who would like to learn more about digital photography in general and photographing people in particular.

Bideford, Arts Centre	Wed	25 Jan	10: 00- 12: 00	12	£120	Free	BI8023X	Y
Exmouth, Kennaway Centre	Fri	27 Jan	18: 30- 20: 30	12	£120	Free	EM8024X	Y
Ivybridge, The Watermark	Mon	23 Jan	19: 00- 21: 00	12	£120	Free	IV8005X	Y
Tavistock, Alexander Centre	Thu	15 Mar	19: 00- 21: 00	12	£120	Free	TA8017X	Y

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Digital Photography - Beginners

For adults with existing basic computer skills who want to know how to make better use of their digital camera controls, improve their composition and general camera techniques.

Bideford, Arts Centre	Thu	15 Mar	10: 00- 12: 00	12	£120	Free	BI8025X	Y
Cullompton, The Hayridge	Tue	06 Mar	10: 00- 12: 00	12	£120	Free	CU8057X	Y
Exmouth, Kennaway Centre	Wed	07 Mar	10: 00- 12: 00	11	£120	Free	EM8022X	Y
Ilfracombe, Two Lanes	Tue	06 Mar	10: 00- 12: 00	11	£120	Free	IL8015X	Y
Seaton, St Clare's	Wed	07 Mar	09: 30- 11: 30	11	£120	Free	SE8017X	Y
Tavistock, Alexander Centre	Wed	25 Jan	19: 00- 21: 00	12	£120	Free	TA8016X	Y
Totnes, The Mansion	Thu	23 Feb	19: 00- 21: 00	12	£120	Free	TT8015X	Y

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Digital Photography - Improvers

For adults with existing basic computer skills who want to know how to enhance their photographs using Photoshop to manipulate and modify images, adjust colour, brightness and contrast.

Cullompton, The Hayridge	Thu	19 Jan	19: 00- 21: 00	12	£120	Free	CU8011X	Y
Exmouth, Kennaway Centre	Mon	23 Jan	18: 30- 20: 30	12	£120	Free	EM8020X	Y
Exmouth, Kennaway Centre	Wed	25 Jan	13: 30- 15: 30	12	£120	Free	EM8021X	Y
Newton Abbot, Teign House	Thu	19 Jan	10: 00- 12: 00	12	£120	Free	NA8000X	Y
Newton Abbot, Teign House	Wed	18 Jan	19: 00- 21: 00	12	£120	Free	NA8001X	Y
Seaton, St Clare's	Tue	24 Jan	09: 30- 12: 30	8	£120	Free	SE8016X	Y
Totnes, The Mansion	Wed	25 Jan	10: 00- 12: 00	12	£120	Free	TT8014X	Y

Facebook for New Users

Totnes, The Mansion	Fri	09 Mar	13: 00- 15: 30	4	£40	No	TT8018	N
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Computing

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Family History using the Internet

Who were your ancestors? Where were they born? Where did they live & work? Who did they marry? Who were their children? Where did they die? This course will help you find the answers using the Internet. You must be able to use a computer.

Bideford, Arts Centre	Thu	26 Jan	14: 00- 16: 30	6	£60	No	BI8030	N
Cullompton, The Hayridge	Wed	07 Mar	09: 30- 12: 30	5	£60	No	CU8052	N
Exmouth, Kennaway Centre	Fri	16 Mar	10: 00- 15: 30	3	£60	No	EM8056	N
Newton Abbot, Teign House	Thu	23 Feb	15: 30- 18: 00	6	£60	No	NA8054	N
Seaton, St Clare's	Fri	20 Jan	10: 00- 15: 00	3	£60	No	SE8023	N
Totnes, The Mansion	Fri	27 Jan	09: 30- 12: 30	5	£60	No	TT8019	N

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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First Steps In Digital Photography

This introductory course is for novice users of cameras and computers. Learn how to connect a digital camera to a computer, download photographs and print them. Leads to Digital Photography - Beginners course.

Bideford, Arts Centre	Mon	23 Jan	13: 00- 15: 00	5	£44	Free	BI8021FS	Y
Bideford, Arts Centre	Tue	24 Jan	14: 00- 16: 00	5	£44	Free	BI8024FS	Y
Bideford, Arts Centre	Thu	26 Jan	10: 00- 12: 00	5	£44	Free	BI8025FS	Y
Cullompton, The Hayridge	Tue	24 Jan	10: 00- 12: 00	5	£44	Free	CU8057FS	Y
Exmouth, Kennaway Centre	Wed	25 Jan	10: 00- 12: 00	5	£44	Free	EM8022FS	Y
Holsworthy Skills Centre	Mon	23 Jan	10: 00- 13: 00	5	£44	Free	HL8005FS	Y
Ilfracombe, Two Lanes	Tue	24 Jan	10: 00- 12: 00	5	£44	Free	IL8015FS	Y
Ilfracombe, Two Lanes	Wed	29 Feb	13: 00- 15: 00	5	£44	Free	IL8027FS	Y
Newton Abbot, Teign House	Fri	02 Mar	10: 00- 12: 00	5	£44	Free	NA8050FS	Y
Newton Abbot, Teign House	Fri	27 Jan	10: 00- 12: 30	4	£44	Free	NA8099FS	Y
Okehampton Community College	Wed	25 Jan	18: 30- 20: 30	6	£44	Free	OK8013FS	Y
Seaton, St Clare's	Wed	25 Jan	09: 30- 11: 30	5	£44	Free	SE8017FS	Y
Tavistock, Alexander Centre	Thu	26 Jan	19: 00- 21: 00	5	£44	Free	TA8017FS	Y
Totnes, The Mansion	Thu	26 Jan	18: 30- 21: 00	4	£44	Free	TT8016FS	Y

Computing

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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First Steps in using E-mail

This course is aimed at learners who have developed some basic IT skills and want to develop them further, particularly in using email to send and receive messages as well as learning about how to keep safe and secure online.

Bideford, Arts Centre	Fri	03 Feb	10: 00- 12: 00	5	£44	Free	BI8018FS	Y
Exmouth, Kennaway Centre	Mon	05 Mar	13: 00- 15: 30	4	£44	Free	EM8039FS	Y
Honiton Library	Thu	01 Mar	10: 00- 12: 00	5	£44	Free	HN8009FS	Y
Seaton, St Clare's	Mon	20 Feb	12: 30- 15: 00	4	£44	Free	SE8014FS	Y
Tavistock, Alexander Centre	Mon	19 Mar	10: 00- 12: 30	4	£44	Free	TA8023FS	Y
Totnes, The Mansion	Tue	24 Jan	16: 00- 18: 00	5	£44	Free	TT8020FS	Y
Totnes, The Mansion	Mon	20 Feb	13: 00- 15: 00	5	£44	Free	TT8021FS	Y

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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First Steps in using the Internet

Bideford, Arts Centre	Wed	22 Feb	13: 00- 15: 00	5	£44	Free	BI8027FS	Y
Braunton, Caen Cottage	Mon	20 Feb	09: 30- 11: 30	5	£44	Free	BR8004FS	Y
Exmouth, Kennaway Centre	Mon	23 Jan	13: 00- 15: 00	5	£44	Free	EM8038FS	Y
Holsworthy Skills Centre	Tue	21 Feb	18: 00- 20: 00	5	£44	Free	HL8003FS	Y
Ilfracombe, Two Lanes	Fri	24 Feb	12: 30- 14: 30	5	£44	Free	IL8014FS	Y
Ilfracombe, Two Lanes	Tue	24 Jan	13: 00- 15: 00	5	£44	Free	IL8016FS	Y
Ilfracombe, Two Lanes	Wed	07 Mar	10: 00- 12: 30	4	£44	Free	IL8026FS	Y
Kingsbridge, Quayside Leisure Centre	Tue	24 Jan	16: 30- 18: 30	5	£44	Free	KI8003FS	Y
Okehampton Community College	Wed	22 Feb	19: 00- 21: 00	5	£44	Free	OK8009FS	Y
Tavistock, Alexander Centre	Mon	20 Feb	13: 00- 15: 30	4	£44	Free	TA8022FS	Y
Totnes, The Mansion	Mon	20 Feb	15: 30- 17: 30	5	£44	Free	TT8022FS	Y
Totnes, The Mansion	Thu	26 Jan	15: 00- 17: 30	4	£44	Free	TT8023FS	Y

First Steps in using Word Processing

Kingsbridge, Quayside Leisure Centre	Mon	23 Jan	16: 30- 18: 30	5	£44	Free	KI8002FS	Y
Tavistock, Alexander Centre	Mon	20 Feb	10: 00- 12: 30	5	£44	Free	TA8021FS	Y

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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How to make a Photobook

Totnes, The Mansion	Wed	07 Mar	13: 00- 15: 30	4	£40	No	TT8078	N
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Start IT: Word Processing with Spreadsheets

Have you already mastered the basics of entering text and saving documents? If so this course is for you. Learn how to make documents more appealing and how to use spreadsheets to store numerical information and carry out calculations.

Bideford, Arts Centre	Wed	01 Feb	10: 00- 12: 00	20	£140	Free	BI8029X	Y
Cullompton, The Hayridge	Wed	25 Jan	13: 30- 15: 30	20	£140	Free	CU8053X	Y
Exmouth, Kennaway Centre	Thu	26 Jan	09: 30- 12: 00	16	£140	Free	EM8035X	Y
Ivybridge, The Watermark	Tue	24 Jan	14: 00- 16: 30	16	£140	Free	IV8010X	Y
Kingsbridge, Quayside Leisure Centre	Mon	27 Feb	16: 30- 19: 00	16	£140	Free	KI8005X	Y
Newton Abbot, Teign House	Wed	25 Jan	13: 00- 15: 00	20	£140	Free	NA8015X	Y
Seaton, St Clare's	Mon	23 Jan	09: 30- 11: 30	20	£140	Free	SE8011X	Y
Tavistock, Alexander Centre	Mon	19 Mar	13: 00- 15: 30	16	£140	Free	TA8024X	Y
Totnes, The Mansion	Tue	24 Jan	10: 00- 12: 00	20	£140	Free	TT8029X	Y

Computing

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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UK Online Basics

This course offers a free introduction to using a computer and gives learners the chance to see how useful a computer could be in their everyday lives. No previous experience required!

Bideford, Arts Centre	Fri	20 Jan	09: 30- 12: 30	2	Free	Free	UKBI8016	N
Bideford, Arts Centre	Fri	16 Mar	09: 30- 12: 30	2	Free	Free	UKBI8017	N
Bideford, Arts Centre	Wed	25 Jan	13: 00- 16: 00	2	Free	Free	UKBI8026	N
Bideford, Arts Centre	Wed	18 Jan	09: 30- 12: 30	2	Free	Free	UKBI8028	N
Bideford, Arts Centre	Mon	23 Jan	09: 30- 12: 30	2	Free	Free	UKBI8061	N
Braunton, Caen Cottage	Mon	30 Jan	09: 00- 12: 00	2	Free	Free	UKBR8003	N
Cullompton, The Hayridge	Mon	30 Jan	13: 00- 15: 00	2	Free	Free	UKCU8055	N
Cullompton, The Hayridge	Tue	06 Mar	13: 00- 16: 00	2	Free	Free	UKCU8056	N
Exmouth, Kennaway Centre	Thu	26 Jan	13: 00- 16: 00	2	Free	Free	UKEM8036	N
Exmouth, Kennaway Centre	Thu	23 Feb	13: 00- 16: 00	2	Free	Free	UKEM8048	N
Exmouth, Kennaway Centre	Thu	22 Mar	13: 00- 16: 00	2	Free	Free	UKEM8049	N
Holsworthy Skills Centre	Tue	24 Jan	18: 00- 21: 00	2	Free	Free	UKHL8002	N
Honiton Community College	Thu	26 Jan	18: 00- 21: 00	2	Free	Free	UKHN8007	N
Ilfracombe, Two Lanes	Fri	27 Jan	12: 30- 15: 30	2	Free	Free	UKIL8013	N
Ilfracombe, Two Lanes	Wed	22 Feb	10: 00- 12: 00	2	Free	Free	UKIL8025	N
Ivybridge, The Watermark	Mon	23 Jan	14: 00- 17: 00	2	Free	Free	UKIV8006	N

Computing

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Ivybridge, The Watermark	Tue	06 Mar	13: 00- 16: 00	2	Free	Free	UKIV8007	N
Kingsbridge, Quayside Leisure Centre	Mon	23 Jan	18: 00- 21: 00	2	Free	Free	UKKI8008	N
Newton Abbot, Teign House	Tue	24 Jan	09: 30- 12: 30	2	Free	Free	UKNA8010	N
Newton Abbot, Teign House	Mon	23 Jan	15: 30- 18: 30	2	Free	Free	UKNA8011	N
Newton Abbot, Teign House	Wed	21 Mar	15: 30- 18: 30	2	Free	Free	UKNA8012	N
Seaton, St Clare's	Mon	23 Jan	12: 30- 15: 30	2	Free	Free	UKSE8012	N
Seaton, St Clare's	Mon	19 Mar	12: 30- 15: 30	2	Free	Free	UKSE8013	N
Tavistock, Alexander Centre	Wed	07 Mar	15: 30- 18: 30	2	Free	Free	UKTA8018	N
Tavistock, Alexander Centre	Mon	23 Jan	15: 30- 18: 30	2	Free	Free	UKTA8019	N
Totnes, The Mansion	Tue	28 Feb	18: 00- 21: 00	2	Free	Free	UKTT8030	N
Totnes, The Mansion	Tue	31 Jan	12: 45- 15: 45	2	Free	Free	UKTT8031	N
Totnes, The Mansion	Mon	30 Jan	14: 00- 17: 00	2	Free	Free	UKTT8032	N

Using Freeware for Digital Photography

Cullompton, The Hayridge	Sat	25 Feb	10: 00- 13: 00	1	£12	No	CU8058	N
Newton Abbot, Teign House	Sat	17 Mar	10: 00- 13: 00	1	£12	No	NA8059	N

Computing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Using Freeware for Web Design

Bideford, Arts Centre	Thu	26 Jan	09: 30- 12: 30	1	£12	No	BI8031	N
Ilfracombe, Two Lanes	Mon	06 Feb	12: 30- 15: 30	1	£12	No	IL8017	N
Newton Abbot, Teign House	Fri	27 Jan	13: 00- 16: 00	1	£12	No	NA8056	N
Newton Abbot, Teign House	Sat	10 Mar	10: 00- 13: 00	1	£12	No	NA8057	N

Web Design & Image Editing

Bideford, Arts Centre	Fri	03 Feb	14: 00- 16: 00	20	£143	Free	BI8032X	Y
Newton Abbot, Teign House	Fri	03 Feb	13: 00- 15: 00	20	£143	Free	NA8055X	Y

Web Design 2

Totnes, The Mansion	Wed	25 Jan	18: 30- 21: 00	8	£80	No	TT8017	N
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Creative Writing

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
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Creative Writing - Fun With Fiction

Bideford, Arts Centre	Fri	27 Jan	13: 00- 15: 30	6	£60	No	BI8012	N
Ilfracombe, Two Lanes	Mon	23 Jan	12: 00- 14: 30	6	£60	No	IL8022	N
Tavistock, Alexander Centre	Fri	27 Jan	13: 30- 16: 30	5	£60	No	TA8025	N

Creative Writing - Fun with Fiction - Children's Story

Exmouth, Kennaway Centre	Tue	24 Jan	13: 30- 15: 30	9	£72	No	EM8025	N
Honiton, King's Centre	Wed	25 Jan	09: 30- 12: 30	6	£72	No	HN8001	N
Kennaway House, Sidmouth	Mon	23 Jan	13: 30- 15: 30	9	£72	No	SI8002	N

Creative Writing - Fun with Fiction - the story of my Life

Exmouth, Kennaway Centre	Tue	24 Jan	10: 00- 12: 30	6	£60	No	EM8012	N
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Creative Writing - Novels & Stories

Totnes, The Mansion	Tue	24 Jan	14: 00- 16: 30	6	£60	No	TT8056	N
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English and Maths - Skills for Life

- **Manage your money better**
- **Plug that gap in your CV**
- **Improve your spelling**
- **Help your children with homework**
- **Write better letters and reports**
- **Have more confidence on the telephone**
- **Be confident with metric measurements**
- **Understand percentages**

Please phone MyDevon - 0845 144 1014 - or drop into a local centre - to make an appointment to discuss your needs with one of our advisors.

We have short and long courses designed to help you with your English and Maths skills as well as courses to help you in everyday life and to give you a nationally recognised qualification.

Courses can run in the day and evening and are tailor made to meet individual needs.



Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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ESOL - English For Speakers Of Other Languages

This course is for anyone wanting to live and work in the UK. If an application for Citizenship or Leave to Remain has been submitted then you will need E1, E2 and E3 in Speaking and Listening. 5 levels are offered covering skills in reading, writing and speaking/listening.

Bideford, Arts Centre	Tue	24 Jan	09: 30- 11: 30	15	£120	No	BSBI8072	N
Exmouth, Kennaway Centre	Fri	24 Feb	10: 00- 12: 00	15	£120	No	BSEM8000	N
Holsworthy Skills Centre	Tue	24 Jan	16: 00- 18: 00	15	£120	No	BSHL8000	N
Ilfracombe, Two Lanes	Thu	26 Jan	10: 00- 12: 00	15	£120	No	BSIL8004	N
Kingsbridge Academy	Wed	25 Jan	19: 00- 21: 00	15	£120	No	BSKI8008	N
Newton Abbot, Teign House	Tue	21 Feb	10: 00- 12: 00	15	£120	No	BSNA8600	N
Newton Abbot, Teign House	Tue	21 Feb	19: 00- 21: 00	15	£120	No	BSNA8601	N
Newton Abbot, Teign House	Wed	14 Mar	19: 00- 21: 00	15	£120	No	BSNA8602	N
Newton Abbot, Teign House	Tue	31 Jan	13: 30- 15: 30	15	£120	No	BSNA8603	N
Newton Abbot, Teign House	Wed	14 Mar	19: 00- 21: 00	15	£120	No	BSNA8604	N
Okehampton, Ockment Centre	Thu	26 Jan	10: 00- 12: 00	15	£120	No	BSOK8000	N
Seaton, St Clare's	Thu	23 Feb	14: 00- 16: 00	15	£120	No	BSSE8000	N
Tavistock, Alexander Centre	Fri	27 Jan	10: 00- 12: 00	15	£120	No	BSTA8033	N
Totnes, The Mansion	Thu	26 Jan	10: 00- 12: 00	15	£120	No	BSTT8072	N
Totnes, The Mansion	Tue	24 Jan	18: 00- 20: 00	15	£120	No	BSTT8073	N

Languages/Communications

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
British Sign Language - Beginners								
South Molton, Amory Centre	Wed	25 Jan	13: 00- 15: 30	25	£248	Free	SM8000X	Y
French - Absolute Beginners								
Cullompton, The Hayridge	Mon	27 Feb	13: 30- 15: 30	5	£44	Free	CU8156FS	Y
Newton Abbot, Teign House	Wed	25 Jan	13: 00- 15: 00	5	£44	Free	NA8152FS	Y
French - Beginners								
Braunton, Caen Cottage	Mon	23 Jan	13: 00- 15: 00	5	£40	No	BR8007	N
Chulmleigh Town Hall	Thu	08 Mar	10: 30- 13: 00	4	£40	No	CH8000	N
Holsworthy Skills Centre	Fri	27 Jan	10: 00- 12: 00	5	£40	No	HL8001	N
Honiton, King's Centre	Thu	02 Feb	10: 00- 12: 00	8	£64	No	HN8005	N
Ilfracombe, Two Lanes	Tue	24 Jan	11: 00- 13: 00	5	£40	No	IL8003	N
Okehampton, Ockment Centre	Thu	26 Jan	13: 30- 15: 30	5	£40	No	OK8010	N

Languages/Communications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
French - Beginners - Reading & Writing								
Bideford, Arts Centre	Mon	20 Feb	19: 00- 21: 30	12	£101	Free	BI8009X	Y
Cullompton, The Hayridge	Mon	05 Mar	10: 30- 12: 30	15	£101	Free	CU8100X	Y
Exmouth, Kennaway Centre	Thu	23 Feb	18: 45- 21: 15	12	£101	Free	EM8000X	Y
Newton Abbot, Teign House	Mon	20 Feb	18: 30- 21: 00	12	£101	Free	NA8100X	Y
Teignmouth Arts Action Group (TAAG)	Mon	19 Mar	10: 00- 12: 30	12	£101	Free	TE8129X	Y
Totnes, The Mansion	Thu	23 Feb	18: 30- 21: 00	12	£101	Free	TT8061X	Y
Totnes, The Mansion	Tue	21 Feb	12: 30- 15: 00	12	£101	Free	TT8062X	Y
French - Beginners - Speaking & Listening								
Newton Abbot, Teign House	Wed	07 Mar	13: 00- 15: 00	15	£101	Free	NA8152X	Y
Tavistock, Alexander Centre	Mon	23 Jan	13: 00- 15: 00	5	£40	No	TA8030	Y
French - Conversation - Advanced								
Exmouth, Kennaway Centre	Wed	25 Jan	13: 00- 15: 00	8	£64	No	EM8040	N
Seaton, St Clare's	Thu	26 Jan	13: 00- 15: 00	8	£64	No	SE8020	N
French - Conversation - Intermediate								
Kennaway House, Sidmouth	Mon	30 Jan	10: 00- 12: 00	8	£64	No	SI8004	N

Languages/Communications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
French - For Your Holiday - Beginners								
Exmouth, Kennaway Centre	Thu	26 Jan	14: 00- 16: 00	8	£64	No	EM8041	N
Seaton, St Clare's	Wed	25 Jan	13: 00- 15: 00	8	£64	No	SE8010	N
Kennaway House, Sidmouth	Mon	30 Jan	14: 00- 16: 00	8	£64	No	SI8005	N
French - For Your Holidays								
Okehampton Community College	Sat	24 Mar	10: 00- 15: 30	1	£20	No	OK8014	N
Tavistock, Alexander Centre	Sat	10 Mar	10: 30- 16: 00	1	£20	No	TA8031	N
French - Improvers - Reading & Writing								
Exmouth, Kennaway Centre	Thu	15 Mar	10: 00- 12: 30	12	£103	Free	EM8001X	Y
French Conversation - Advanced								
Tavistock, Alexander Centre	Mon	23 Jan	18: 00- 20: 00	5	£40	No	TA8000	N
German - Beginners								
Ilfracombe, Two Lanes	Tue	24 Jan	13: 30- 15: 30	5	£40	No	IL8002	N
German - Beginners - Reading & Writing								
Exmouth, Kennaway Centre	Wed	22 Feb	10: 00- 12: 30	12	£101	Free	EM8002X	Y
Newton Abbot, Teign House	Thu	01 Mar	13: 00- 15: 30	12	£101	Free	NA8104X	Y

Languages/Communications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
German - Improvers - Reading & Writing								
Newton Abbot, Teign House	Thu	23 Feb	18: 30- 21: 00	12	£103	Free	NA8105X	Y
German - Just Conversation - Advanced								
Belstone Village Hall, Nr Okehampton	Thu	26 Jan	10: 15- 12: 15	5	£40	No	OK8011	N
Italian - Beginners - Reading & Writing								
Newton Abbot, Teign House	Thu	08 Mar	10: 00- 12: 30	12	£101	Free	NA8106X	Y
Totnes, The Mansion	Thu	23 Feb	12: 30- 15: 00	12	£101	Free	TT8064X	Y
Totnes, The Mansion	Mon	20 Feb	18: 30- 21: 00	12	£101	Free	TT8065X	Y
Italian - Beginners - Speaking & Listening								
Cullompton, The Hayridge	Tue	06 Mar	10: 00- 12: 30	12	£101	Free	CU8153X	Y
Exmouth, Kennaway Centre	Mon	30 Jan	10: 00- 12: 30	12	£101	Free	EM7038X	Y
Spanish - Absolute Beginners								
Cullompton, The Hayridge	Thu	26 Jan	10: 00- 12: 00	5	£44	Free	CU8151FS	Y
Newton Abbot, Teign House	Thu	26 Jan	10: 00- 12: 00	5	£44	Free	NA8151FS	Y

Languages/Communications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Spanish - Beginners								
Holsworthy Skills Centre	Tue	24 Jan	19: 00- 21: 00	5	£40	No	HL8004	N
Ilfracombe, Two Lanes	Thu	26 Jan	10: 00- 12: 00	5	£40	No	IL8010	N
Spanish - Beginners - Reading & Writing								
Ivybridge Community College	Mon	20 Feb	18: 45- 21: 15	12	£101	Free	IV8000X	Y
Newton Abbot, Teign House	Thu	22 Mar	19: 00- 21: 00	15	£101	Free	NA8119X	Y
Seaton, St Clare's	Tue	28 Feb	10: 00- 12: 30	12	£101	Free	SE8000X	Y
Totnes, The Mansion	Tue	21 Feb	18: 30- 21: 00	12	£101	Free	TT8066X	Y
Spanish - Beginners - Speaking & Listening								
Bideford, Arts Centre	Thu	26 Jan	10: 00- 12: 30	12	£101	Free	BI8010X	Y
Cullompton, The Hayridge	Thu	08 Mar	10: 00- 12: 00	15	£101	Free	CU8151X	Y
Exmouth, Kennaway Centre	Mon	30 Jan	13: 00- 15: 30	12	£101	Free	EM7032X	Y
Newton Abbot, Teign House	Thu	08 Mar	10: 00- 12: 00	15	£101	Free	NA8151X	Y
Okehampton, Ockment Centre	Tue	24 Jan	14: 00- 16: 00	15	£101	Free	OK8016X	Y
Spanish - Conversation - Intermediate								
Honiton Community College	Mon	30 Jan	18: 30- 20: 30	8	£64	No	HN8006	N

Languages/Communications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Spanish - For Your Holidays								
South Brent Old School Centre	Tue	06 Mar	12: 30- 15: 00	4	£40	No	IV8003	N
Okehampton Community College	Sat	31 Mar	10: 00- 15: 30	1	£20	No	OK8015	N
Tavistock, Alexander Centre	Sat	17 Mar	10: 30- 16: 00	1	£20	No	TA8029	N
Spanish - Improvers - Reading & Writing								
South Brent Old School Centre	Wed	25 Jan	09: 30- 12: 00	12	£103	Free	IV8001X	Y
Tavistock, Alexander Centre	Mon	20 Feb	10: 00- 12: 30	12	£103	Free	TA8001X	Y
Spanish - Just Conversation - Advanced								
South Brent Old School Centre	Tue	24 Jan	09: 45- 11: 45	5	£40	No	IV8004	N
Spanish For Your Holidays								
South Brent Old School Centre	Tue	24 Jan	09: 45- 11: 45	5	£40	No	IV8002	N

Independent Living and Leisure Learning

Independent Living

Courses for those beginning their journey towards Independent Living

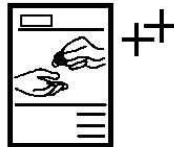
Shopping and paying the bills

Getting on at work

Community matters

Healthy living

Know your local area



Independent Leisure

Leisure courses for adults with learning disabilities.

Drama

Felt making

Mosaics

Painting and drawing

Pottery

Recycled art

Scrap booking

Using your camera

And more . . .

The courses included in this brochure are an example of the courses we offer to Adults with Learning Difficulties or Disabilities. If you do not see a course that suits your learning needs please contact **MyDevon** or your local centre for more information and to discover more about our Independent Living and Leisure Learning courses.

Independent Living and Leisure Skills

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
3D Models								
Bideford, Arts Centre	Wed	04 Jan	13: 00- 15: 30	6	£15	No	BSBI8005	N
Batik								
Bideford, Arts Centre	Thu	05 Jan	13: 00- 15: 30	6	£15	No	BSBI8008	N
Creative Plasterwork								
Braunton, Caen Cottage	Mon	23 Jan	13: 00- 16: 00	6	£18	No	BSBR8000	N
Creative Textiles								
Bideford, Arts Centre	Wed	04 Jan	09: 30- 12: 00	6	£15	No	BSBI8006	N
Drama								
Exmouth, Kennaway Centre	Thu	26 Jan	10: 00- 12: 00	9	£18	No	BSEM8001	N
Drama For All								
Bideford, Arts Centre	Wed	22 Feb	09: 30- 12: 00	20	£75	Free	BSBI8063X	Y
Teignmouth Community College	Thu	26 Jan	18: 30- 21: 00	20	£75	Free	BSTE8700X	Y
Totnes, The Mansion	Thu	26 Jan	10: 00- 13: 00	6	£18	No	BSTT8003	N
Drawing & Painting								
Bideford, Arts Centre	Thu	23 Feb	09: 15- 12: 15	6	£18	No	BSBI8065	N

These courses are for adult learners who may be living independently in the community or in a care environment.
An interview will be required - please telephone 0845 155 1014.

Independent Living and Leisure Skills

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	Certificated
Felt Making								
Newton Abbot, Teign House	Thu	26 Jan	18: 30- 21: 00	20	£75	Free	BSNA8710X	Y
Know Your Local Area								
Newton Abbot, Teign House	Wed	18 Jan	09: 30- 12: 30	4	£12	No	BSNA8750	N
Newton Abbot, Teign House	Wed	22 Feb	09: 30- 12: 30	16	£73	Free	BSNA8750X	Y
Mosaics								
Bideford, Arts Centre	Tue	21 Feb	13: 30- 16: 30	16	£73	Free	BSBI8067X	Y
Movie Making								
Bideford, Arts Centre	Wed	22 Feb	12: 30- 15: 30	16	£73	Free	BSBI8066X	Y
Newton Abbot, Teign House	Wed	25 Jan	18: 00- 21: 00	16	£73	Free	BSNA8700X	Y
Painting & Drawing								
Tavistock, Alexander Centre	Wed	01 Feb	13: 00- 16: 00	6	£18	No	BSTA8000	N

These courses are for adult learners who may be living independently in the community or in a care environment.
An interview will be required - please telephone 0845 155 1014.

Independent Living and Leisure Skills

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Pottery								
Bideford, Arts Centre	Thu	05 Jan	09: 30- 12: 00	6	£15	No	BSBI8007	N
Bideford, Arts Centre	Thu	23 Feb	09: 30- 12: 00	20	£75	Free	BSBI8070X	Y
Exmouth, Kennaway Centre	Fri	27 Jan	13: 30- 16: 30	6	£18	No	BSEM8002	N
Totnes, The Mansion	Wed	29 Feb	10: 00- 13: 00	16	£73	Free	BSTT8000X	Y
Recycled Art								
Bideford, Arts Centre	Wed	22 Feb	13: 00- 15: 30	20	£75	Free	BSBI8069X	Y
Newton Abbot, Teign House	Wed	25 Jan	18: 00- 20: 30	20	£75	Free	BSNA8713X	Y
Tavistock, Alexander Centre	Thu	26 Jan	10: 00- 13: 00	6	£43	No	BSTA8002	Y
Scrapbooking & Memory Books								
Bideford, Arts Centre	Fri	24 Feb	13: 30- 16: 30	16	£73	Free	BSBI8068X	Y
Exmouth, Kennaway Centre	Tue	24 Jan	10: 00- 12: 00	9	£18	No	BSEM8003	N
Newton Abbot, Teign House	Tue	24 Jan	09: 30- 12: 00	20	£75	Free	BSNA8708X	Y
Totnes, The Mansion	Tue	24 Jan	13: 30- 16: 30	6	£43	No	BSTT8002	N
Using Your Camera								
Bideford, Arts Centre	Thu	23 Feb	10: 00- 13: 00	16	£73	Free	BSBI8071X	Y
Newton Abbot, Teign House	Wed	25 Jan	09: 30- 12: 00	20	£73	Free	BSNA8707X	Y

These courses are for adult learners who may be living independently in the community or in a care environment.
An interview will be required - please telephone 0845 155 1014.

Professional Qualifications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Developing Your Customer Service Skills								
Bideford, Arts Centre	Thu	26 Jan	12: 30- 15: 30	3	£15	Free	BSBI8074	Y
Cullompton, The Hayridge	Fri	03 Feb	09: 30- 14: 30	3	£15	Free	BSCU8801	Y
Cullompton, The Hayridge	Fri	16 Mar	09: 30- 14: 30	3	£15	Free	BSCU8802	Y
Exmouth, Kennaway Centre	Thu	01 Mar	10: 00- 15: 00	3	£15	Free	BSEM8057	Y
Newton Abbot, Teign House	Fri	27 Jan	10: 00- 15: 00	3	£15	Free	BSNA8800	Y
Newton Abbot, Teign House	Fri	24 Feb	10: 00- 15: 00	3	£15	Free	BSNA8801	Y
Newton Abbot, Teign House	Fri	16 Mar	10: 00- 15: 00	3	£15	Free	BSNA8803	Y
Seaton, St Clare's	Thu	26 Jan	10: 00- 15: 30	3	£15	Free	BSSE8024	Y
Tavistock, Alexander Centre	Tue	24 Jan	18: 00- 21: 00	5	£15	Free	BSTA8039	Y

Professional Qualifications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Emergency First Aid At Work

Bideford, Arts Centre	Wed	07 Mar	18: 30- 21: 30	2	£40	No	BI8033	Y
Braunton, Caen Cottage	Wed	22 Feb	09: 30- 16: 00	1	£40	No	BR8001	Y
Cullompton, The Hayridge	Tue	07 Feb	09: 30- 16: 00	1	£40	No	CU8250	Y
Exmouth, Kennaway Centre	Fri	23 Mar	09: 30- 15: 00	1	£40	No	EM8009	Y
Holsworthy Skills Centre	Tue	21 Feb	09: 00- 15: 30	1	£40	No	HL8008	Y
Ilfracombe, Two Lanes	Wed	07 Mar	18: 00- 21: 00	2	£40	No	IL8019	Y
Ilfracombe, Two Lanes	Fri	09 Mar	09: 30- 16: 00	1	£40	No	IL8029	Y
Newton Abbot, Teign House	Thu	29 Mar	09: 30- 16: 00	1	£40	No	NA8255	Y
Okehampton, Ockment Centre	Fri	02 Mar	09: 30- 16: 00	1	£40	No	OK8001	Y
Tavistock, Alexander Centre	Fri	30 Mar	09: 30- 17: 00	1	£40	No	TA8028	Y
Totnes, The Mansion	Fri	23 Mar	10: 00- 12: 30	1	£40	No	TT8058	Y

Professional Qualifications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Food Safety In Catering - Level 2								
Bideford, Arts Centre	Mon	20 Feb	09: 30- 17: 00	1	£44	No	BI8034	Y
Braunton, Caen Cottage	Thu	29 Mar	09: 30- 17: 00	1	£44	No	BR8002	Y
Cullompton, The Hayridge	Thu	15 Mar	09: 30- 17: 00	1	£44	No	CU8210	Y
Exmouth, Kennaway Centre	Thu	22 Mar	09: 30- 16: 30	1	£44	No	EM8028	Y
Ilfracombe, Two Lanes	Wed	21 Mar	09: 30- 17: 00	1	£44	No	IL8021	Y
Ilfracombe, Two Lanes	Thu	26 Jan	09: 30- 17: 00	1	£44	No	IL8028	Y
Okehampton, Ockment Centre	Mon	06 Feb	09: 30- 17: 00	1	£44	No	OK8002	Y
Seaton, St Clare's	Fri	23 Mar	09: 30- 17: 00	1	£44	No	SE8008	Y
Tavistock, Alexander Centre	Fri	23 Mar	09: 30- 17: 00	1	£44	No	TA8027	Y
Teignmouth Arts Action Group (TAAG)	Fri	16 Mar	09: 30- 17: 00	1	£44	No	TE8210	Y
Totnes, The Mansion	Fri	10 Feb	09: 30- 17: 00	1	£44	No	TT8059	Y
Totnes, The Mansion	Fri	30 Mar	09: 30- 17: 00	1	£44	No	TT8060	Y

Professional Qualifications

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code
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Paediatric First Aid

Exmouth, Kennaway Centre	Thu/Fri	15 Mar	09: 30- 16: 00	1	£64	No	EM8008	Y
Holsworthy Skills Centre	Tue	06 Mar	09: 00- 15: 30	2	£64	No	HL8009	Y
Ilfracombe, Two Lanes	Wed	01 Feb	09: 30- 16: 00	2	£64	No	IL8018	Y
Newton Abbot, Teign House	Thu	01 Mar	09: 30- 16: 00	2	£64	No	NA8256	Y
Okehampton, Ockment Centre	Fri	03 Feb	09: 30- 16: 00	2	£64	No	OK8000	Y
Tavistock, Alexander Centre	Fri	09 Mar	10: 00- 16: 30	2	£64	No	TA8026	Y
Totnes, The Mansion	Mon	20 Feb	10: 00- 16: 30	2	£64	No	TT8067	Y

RYA - Diesel Engine

This course is suitable for yacht and boat owners who wish to gain the basic knowledge to prevent engine failure. The aim of this course is to give the owners the background to deal with minor engine faults.

Kingsbridge Academy	Sat	04 Feb	09: 30- 17: 00	1	£40	No	KI8000	Y
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RYA - VHF/DSC

This course is only suitable for people who operate a VHF radio on board boats. If you operate a marine radio handheld or fixed set, you are required by law to hold an operators licence.

Kingsbridge Academy	Sat	03 Mar	09: 30- 17: 00	1	£42	No	KI8001	Y
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Well-Being

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Counselling Skills - An Introduction To								
Cullompton, The Hayridge	Mon	20 Feb	09: 30- 15: 30	5	£159	No	CU8550	N
Exmouth, Kennaway Centre	Wed	11 Jan	09: 30- 12: 30	10	£159	No	EM8003	N
Ilfracombe, Two Lanes	Fri	24 Feb	10: 00- 13: 00	10	£159	No	IL8023	Y
Newton Abbot, Teign House	Thu	26 Jan	09: 30- 15: 30	5	£159	No	NA8550	N
Counselling Skills - Level 2								
Bideford, Arts Centre	Tue	24 Jan	09: 30- 13: 30	24	£328	Free	BI8011X	Y
Exmouth, Kennaway Centre	Fri	13 Jan	09: 30- 16: 30	15	£328	Free	EM8004X	Y
Newton Abbot, Teign House	Tue	24 Jan	09: 30- 16: 30	15	£328	Free	NA8501X	Y
Totnes, The Mansion	Tue	24 Jan	09: 30- 17: 00	14	£328	Free	TT8033X	Y
Totnes, The Mansion	Wed	25 Jan	09: 30- 17: 00	14	£328	Free	TT8034X	Y
Massage - Foot Massage								
Exmouth, Kennaway Centre	Fri	02 Mar	10: 00- 13: 00	1	£12	No	EM8011	N
Newton Abbot, Teign House	Thu	08 Mar	10: 00- 13: 00	1	£12	No	NA8200	N

Well-Being

Certificated

Venue	Day	Start	Time	Wks	Full Fee	Free?	Code	
Massage - Head & Shoulder Massage								
Bideford, Arts Centre	Thu	23 Feb	10: 00- 13: 00	1	£12	No	BI8073	N
Exmouth, Kennaway Centre	Sat	10 Mar	10: 00- 13: 00	1	£12	No	EM8045	N
Kennaway House, Sidmouth	Fri	16 Mar	10: 00- 13: 00	1	£12	No	SI8006	N
Massage - Indian Head - Introduction								
Exmouth, Kennaway Centre	Fri	30 Mar	10: 00- 13: 00	1	£12	No	EM8010	N
Massage - Indian Head Massage								
Cullompton, The Hayridge	Thu	22 Mar	10: 00- 13: 00	1	£12	No	CU8200	N
Reiki - First Degree								
Bideford, Arts Centre	Tue/Wed	06 Mar	10: 00- 15: 30	1	£40	No	BI8035	N
Exmouth, Kennaway Centre	Thu/Fri	23 Feb	09: 30- 15: 00	1	£40	No	EM8005	N
Ilfracombe, Two Lanes	Mon/Tue	19 Mar	10: 00- 15: 30	1	£40	No	IL8020	N
Okehampton, Ockment Centre	Mon/Tue	12 Mar	10: 00- 15: 30	1	£40	No	OK8003	N
Reiki - Second Degree								
Exmouth, Kennaway Centre	Thu/Fri	08 Mar	09: 30- 15: 00	1	£40	No	EM8006	N
Reiki - Third Degree								
Exmouth, Kennaway Centre	Thu/Fri	09 Feb	09: 30- 15: 00	1	£40	No	EM8007	N

Courses to help you get back to work

Are you:

- **unemployed and aged 19 or over?**
- **in receipt of Job Seekers Allowance (JSA)?**
- **in receipt of Employment & Support Allowance Work Related Activity Group (ESA WRAG)?**
- **unemployed, in receipt of state benefit and are using your course to support entry into employment?**
- **Is your highest qualification at Level 1 or below?**

If you answered YES to any of these questions, you may be entitled to a **FREE course / qualification** such as:

Developing your customer service skills, *CV writing*,
Help with completing application forms,
Interview skills, *How to find work*, **Computer skills**, English and Maths, *Personal and professional development*, **Work related training**

. . . to help you improve your employability skills.

Devon Adult and Community Learning are supporting the following work clubs . . .

**Buckland Work Club -
Newton Abbot
Dawlish Work Club
Ivybridge Work Club
Tavistock Work Club**

Contact us about opportunities to support your work club.

For further information please contact:



MyDevon

0845 155 1014



acl@devon.gov.uk

General information

FAQ's

Q. How is Devon Adult and Community Learning funded?

Devon Adult and Community Learning are funded by the Skills Funding Agency, this enables us to subsidise fees. Without this subsidy course fees would be substantially higher.

Q. Why are some courses qualification based?

In line with current government priorities, the Skills Funding Agency focuses on skills and qualification based courses.

Q. Why do I have to fill out forms?

To enable us to gain our funding we must provide auditable evidence that you are eligible to attend the course and whether or not you achieve during the course.

English and Maths referral process

If you are attending an English or Maths course you will be required to have a discussion, either face to face or over the phone, with one of our Area Tutors to establish the most suitable course for your learning needs. This could involve attending one of Devon Adult and Community Learning's drop in sessions for English and Maths.

Progression routes

We have progression routes for many of our courses; please ask your tutor or your local centre staff about follow on courses.

If we do not have a level you require, we may be able to provide you with information about other progression routes or refer you to agencies who can help you progress further.

Adult Learners Week 2012

During Adult Learners Week we run a series of workshops that give you the opportunity to explore Adult Learning!

Free Workshops

Arts and Crafts



Digital Photography

ICT

Modern Foreign Languages


And more . . .

Whether you want to get a better job, try something you've always wanted to, be able to support your child's education or discover something new about the world around you we'll have a workshop or information about courses to suit your learning needs.

Information about workshops will be available from March 2012

For more information

Visit: www.devon.gov.uk/adultlearning

 MyDevon 0845 155 1014

 acl@devon.gov.uk

 Your local centre (information on the back of this Course Listing)

Our Centres in Devon

Bideford ACL

Bideford Arts Centre, The Quay, Bideford, EX39 2EY

Also supporting courses in Holsworthy, Torrington and Okehampton.

Cullompton ACL

The Hayridge, Exeter Hill, Cullompton EX15 1DJ

Also supporting courses in Crediton

Exmouth ACL

Kennaway Centre, 10 - 12 Victoria Road, Exmouth, EX8 1DL

Also supporting courses in Exmouth.

Ilfracombe ACL

Two Lanes Centre, Belvedere Road, Ilfracombe, EX34 9JH

Also supporting courses in Braunton, Combe Martin, South Molton and Chulmleigh.

Newton Abbot ACL

Teign House, Kingsteignton Road, Newton Abbot, TQ12 2QG

Also supporting courses in Dawlish and Teignmouth.

Seaton ACL

St Clare's Centre, Fore Street, Seaton, EX12 2AN

Also supporting courses in Sidmouth and Honiton.

Tavistock ACL

The Alexander Centre, 62 Plymouth Road, Tavistock, PL19 8BU

Supporting courses in Tavistock.

Totnes ACL

The Mansion, 36 Fore Street, Totnes, TQ9 5RP

Also supporting courses in Ivybridge and Kingsbridge.

Contacting us:

Phone: MyDevon on 0845 155 1014

Email: acl@devon.gov.uk

Website: www.devon.gov.uk/adultlearning

MyDevon opening hours:

Mon-Fri: 8am - 8pm

Sat 9am - 1pm

New Year, New You Charity Evenings

- Inspiring workshops
- Discover a new skill or hidden talents
- Try several different subjects in the same evening
- 10% of proceeds donated to local charity
- £10 for the whole evening



New Year, New You Charity Evenings are running at:

Cullompton (Hayridge) Thurs 12th Jan 6-9:30pm ☎ 01392 388400

Tavistock ACL Tues 17th Jan 6-9:30pm ☎ 01822 613701

Seaton (St Clare's) Tues 10th Jan 6-9:30pm ☎ 01297 21904

Ilfacombe ACL Tues 10th Jan 6-9:30pm ☎ 01271 864171

For more information and to book, please contact your local centre
Refreshments will be provided on the evening