

APPLICATION FORM



To deposit a Builders Skip on the Highway
 HIGHWAYS ACT 1980, Sections 139, 140 & 140a
 ROAD TRAFFIC REGULATION ACT 1984, Section 65
 BUILDERS SKIP (MARKINGS) REGULATIONS, 1984 (S.I 1984 No. 933)
 ENVIRONMENTAL PROTECTION ACT 1990, Section 34

Skip Company Contact Details (the applicant)		
Mr Mrs Ms	First name:	Surname:
Name of Company:		
Address:		
		Postcode:
Tel No:	Fax No:	Email:
Emergency contact details		
24 hour Contact Name:		
24hr telephone Number:		

I/We hereby apply for permission to deposit a builder skip(s) on the highway.	
Please note: Only one skip will be allowed on the highway at any one time unless there are exceptional circumstances	
Number of skips	
Size (m ³)	
For the purpose of containing	
Reason for depositing skip (inc exceptional circumstances if applying for two skips)	
Brief description of proposed works (eg house renovation etc)	
.....	
.....	
Note – 10 working days notice are required to process this application	
Only applications that are considered to be an Emergency will be processed with less than 10 working days notice.	
A licence is valid for a maximum of 28 days . If you need to deposit a skip(s) on the highway For longer than 28 days you must apply for additional licences.	
Proposed placement date:	Anticipated removal date:
Please comment if the skip(s) is likely to be required for longer than 28 day. Note that it is your responsibility to apply for subsequent licences.	
.....	
.....	

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Location details for where the skip(s) will be deposited.
Property name / number
Street
Town
Postcode
6 Fig Grid ref:

Site details: Please indicate the following as appropriate.	
Will the skip(s) be deposited on the carriageway or verge?	carriageway verge
Is the skip(s) being deposited in a one way street?	Yes / No
Is there street lighting in the street?	Yes / No
Are there any waiting or parking restrictions in the street?	Yes / No
Are there any traffic signals or pedestrian crossing points close to the location? (also consider school crossing patrols).	Yes (Specify**) / No
Will positive traffic management be required to maintain the skip(s). (if yes please specify, for example temporary traffic lights or road closure).	Yes (Specify**) / No
Are there any road works present in the same street?	Yes (Specify**) / No
Note: - Where the skip(s) occupies a chargeable on street parking space(s), the skip owner must reimburse the highway authority for the loss of income.	
**Specific comments.	

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Please provide a sketch location plan indicating road / verge width, proximity of road junctions, bends, accesses and any other physical restrictions, including parking restrictions.
 (Failure to provide sufficient information may result in a delay in processing the application)

Method of delivery and erection: (please indicate with a circle)				
Lorry	Trailer	Demountable Lorry Butt		
What type of traffic management will be used whilst the scaffold is being erected and dismantled?				
None	Give & Take	Stop/Go Boards	Temporary Traffic Lights	Road Closure
What type of traffic management will be used whilst the scaffold is in-situ?				
None	Give & Take	Stop/Go Boards	Temporary Traffic Lights	Road Closure

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Declaration and Payment	
<p>I/We apply for permission to deposit a builders skip(s) on the public highway as per the details above.</p> <p>I/We agree to comply with the standard schedule of conditions for depositing builders skips on the public highway, plus any further conditions specific to this licence application.</p> <p>I/We confirm that the skip(s) will be deposited / collected by a person suitably trained to comply with the requirements of Chapter 8 of the Road Traffic Signs Manual and the Code of Practice, Safety at Street Works and Road Works.</p> <p>I/We confirm that we have sent Devon County Council a copy of valid public liability insurance certificate, value £5mil, and that I/We indemnify Devon County Council against all third party claims that may arise relating to this licence.</p> <p>I/we acknowledge that Devon County Council reserves the right to carry out an inspection of licenced skips and to charge an inspection fee where breaches of the licence conditions are identified and proven.</p>	
<p>I/We, enclose a cheque for:</p> <ul style="list-style-type: none"> (a) £40 for an application giving 10 or more working days notice from receipt of application. (b) £60 for an emergency* application giving less than 10 working days notice from receipt of application. <p>towards the County Council's Administration costs in processing this application, and understand that this sum will be refunded if permission is refused. * <i>Delete which does not apply</i></p> <p>A further £65 will be charged where a site visit is required during consideration of application for permission to deposit a skip(s) on the highway or where an inspection is made in respect of a non compliant skip(s).</p>	
Payment enclosed: Yes / No	Order No:
Insurance Cert No:	
Applicants Name:	Position:
Signed:	Date:
For and on behalf of:	Owner of scaffolding or other structure

Note: If the application is incomplete or information provided is inadequate, the application will be rejected and returned to the applicant.

***Emergencies** are defined as "An occurrence involving public safety which demands immediate action".

All completed applications should be returned to:

Skips & Scaffolds Applications
 Lucombe House
 County Hall
 Topsham Road
 Exeter
 EX2 4QD