



Home Improvement Agency

Service Monitoring and Development Board

**Meeting on 12th February 2009, Film & Demo Room, The Annexe, County Hall,
Topsham Road, Exeter**

2.00 p.m. – 4.30 p.m.

Agenda

1. Apologies
2. Minutes of last meeting and matters arising
3. Chair's report – summary of recent developments
 - Outcomes of the HIA Review.
4. Performance Monitoring Quarter Three.
 - Performance Report Quarter Three to include DMG feedback (MB).
 - DCR Managers Report (IP)
5. CLG Handy Persons Funding update (CM)
6. DCR Business Development and Marketing Plan – the way forward (KK)
7. Review of current actions for the SMDB
8. Risk Log
 - High priority performance issues to address in Quarter Four
 - New risks
9. AOB