

## **Normal Round and In-Year Oversubscription Criteria Primary and Infant Schools 2011-12**

Where admission authorities receive more applications than they have places to offer, they require a means by which to decide which applicants should be offered places. This is done by applying set Oversubscription Criteria. For admissions to Community and Voluntary Controlled (VC) Primary and Infant Schools in 2011, Devon Local Authority (LA) will use the following oversubscription criteria:

### **Primary and Infant School Oversubscription Criteria**

A child who has a Statement of Special Educational Needs where the school is named on the Statement will be admitted to that school.

- 1 Children in Care
- 2 Children living in the school's designated area with a sibling who will be attending the school at the time of admission
- 3 Other children living in the school's designated area
- 4 Children living outside the school's designated area, but with a sibling who will be attending the school at the time of admission
- 5 Other children living outside the school's designated area

(a) If it is necessary to distinguish between children in a particular category, priority will be determined on the basis of distance between home and school as a direct line from the entrance of the property (residential dwelling) to the school (yellow establishment marker) as plotted on Mapscape (GIS). The shorter the distance, the higher the priority. Where necessary, measurements will be to the closest metre. Parents should note that the direct line policy does not apply to school transport decisions.

(b) If the tie-breaker at (a) is not sufficient to distinguish between applicants in a particular category, there will be a random ballot as set out in the Code of Practice sections 2.28 – 2.30. This will be undertaken by the LA Admissions Manager in the presence of a County Councillor by the operation of an electronic random number generator.

(c) Priority may be given to the admission of a child for whom an exceptional medical or social justification is demonstrated. Such decisions will be made using the [Protocol for admission to children with Exceptional Educational, Medical or Social Justification](#).

(d) Priority may be given to a child who is to be admitted to a designated special educational needs support centre at the school in question.

(e) Where applications are received from families with multiple birth siblings (twins, triplets etc) every effort will be made in accordance with the school's oversubscription criteria to allocate places at the same school, including offering place(s) above the Planned Admission Number (PAN) wherever possible. This recognises the exceptional nature of the emotional bonds

between multiple birth siblings. Should this result in more than 30 children in a key stage one class, qualifying measures will be taken by the local authority to ensure that key stage one class size legislation is not breached. Where that is not possible, parents will be invited to decide which of the children should be offered the available place(s) or seek places at an alternative school with sufficient places to accommodate both or all of the multiple birth siblings.

(f) Where applications are made at the same time for two children not falling within multiple birth siblings, (sometimes referred to as contemporaneous admissions) the application will not be considered under the 'sibling' criteria.

(g) Waiting lists are kept where there are more applications than places available. They are held in order of oversubscription criteria by the LA and may be passed to the relevant school after the first full week of term in September 2011. Waiting lists will be kept for a minimum of one term.

(h) A sibling will be considered where he or she will be attending in Reception, Year 1 or 2 (for infant schools) or in Reception, or Years 1 to 6 for primary schools at the time for which admission is sought.

(i) Where two or more children reside within a block of flats, they will be deemed to live at an equal distance from the school.