

Access Support 2010/11

To apply for support towards course costs learners must be;

- Enrolled on a qualification course (where course code ends with an X)
- At least 19 years of age, and
- Get a means-tested benefit (or you are the unwaged dependent of someone who does).

Support available;

1. **Accreditation/Examination Fees:**

- Full repayment if the costs are £20 or less.
- Three-quarters (75%) if the costs are more than £20.
- No money will be paid out until you have taken the assessment.

2. **Childcare costs:**

- £5 per hour per child up to a maximum of £500 per learner in an academic year (1st August – 31st July).
- No money will be paid if you do not attend a class.
- Receipts for the childcare costs must be sent in every month.
- Childcare must be a registered provider with Ofsted.
- Learner must be aged 20 or over.

3. **Carer costs:** to help pay for a carer to look after your dependent relative while you are at your class.

- £5 per hour up to a maximum of £500 per learner in an academic year (1st August – 31st July).
- No money will be paid if you do not attend a class.
- Receipts for the carer costs must be sent in every month.

4. **Course equipment / Resources:**

You can claim for:

- Special items which you **must** have for your course e.g. a textbook up to a maximum of £30 in an academic year (1st August – 31st July).
- Specialist equipment, e.g. big print dictionary, goggles for woodworking, up to a maximum amount of £3 x total course hours, which will remain the property of Devon County Council and must be returned to DCC at the end of the course unless agreed otherwise in writing.

You cannot claim for pens, paper, notepads, quality paper and pencils for art classes, special clothing or equipment for any sport or fitness activity.

5. **Transport costs:**

- 25p per mile up to a maximum of £250 for the academic year (1st August – 31st July).
- Round trip must be at least 10 miles.
- No money will be paid if you do not attend a class.

How to apply:

Contact your local ACL centre for an application form, fill it in with what you think your costs will be, send it to the following address along with proof of your means tested benefit. We'll let you know the outcome of your application. Money will be paid out as long as funds are available. If you are unhappy with the decision you can contact:

Support Services Manager, Devon ACL, Buckland House, Park Five, Sowton, Exeter EX2 7ND