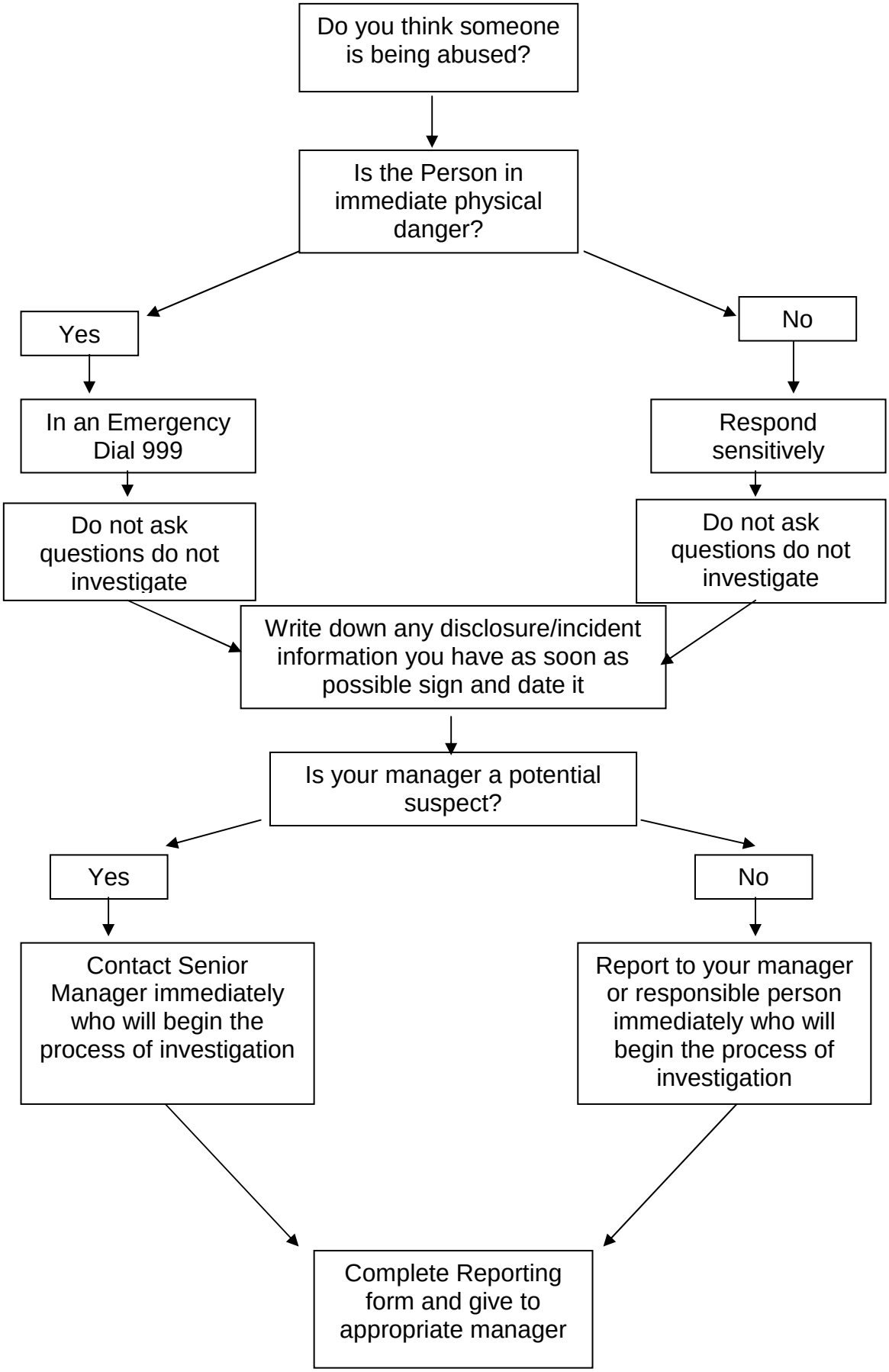Procedures for Recording and Reporting Abuse