

Safeguarding Review Meetings

- The Safeguarding Plan must be reviewed within 6 months from the date it was produced. In practice a review tends to happen much sooner than this, and may be more than one meeting
- The Review should be managed in the same way as Strategy Meetings and Safeguarding Conferences, by the Responsible Manager.
- The purpose of the review is to:
 - assess the current level of risk to the vulnerable person.
 - to look at the continued necessity and appropriateness of the Safeguarding Plan.
 - to decide whether work needs to continue under the Safeguarding Adults process or if the case can return to normal procedures (e.g. CPA, care management).
 - to revise the Safeguarding Plan as appropriate.

All participating agencies will be consulted and written reports may be requested

The views and wishes of the vulnerable person will always be sought

The Responsible Manager will ensure a full record of the meeting is made and shared with the participants

The Review outcome will be one or more of the following:

- a revised safeguarding plan
- agreed monitoring and reporting arrangements
- the identification of any weaknesses in the process and recommendations for improvement sent to the Safeguarding Adults Coordinator
- the identification of any strategic policy issues
- no further action under Safeguarding Adults procedures
- Responsible Manager always completes a SS30 outcomes form when a process is concluded