

# Safeguarding Adults Process

## Alert

Reporting concerns of abuse or neglect which are received or noticed within a partner organisation. Any immediate protection needs are addressed. Adult & Community Services complete SS29 Alert form.

## Referral

Placing information about that concern into a multi-agency context by logging a referral with Care Direct at 'My Devon'.

## Decision

Deciding whether the 'Safeguarding Adults' procedures are appropriate to address the concern.

## Safeguarding strategy meeting

Formulating a multi-agency plan for assessing the risk and addressing any immediate protection needs. This will include co-ordinating the collection of information about abuse or neglect that has occurred or might occur. It will decide if an investigation is needed and if so, who will be responsible.

## Safeguarding conference

This would usually follow the safeguarding strategy meeting. The adult concerned must be invited and enabled to attend. The Safeguarding Plan will be formulated here using the information gathered.

## Safeguarding plan

Co-ordinating a multi-agency response to the risk of abuse that has been identified in order to protect the individual or individuals at risk.

## Review

The review of that plan.

## Recording and monitoring

Recording and monitoring the 'Safeguarding Adults' process and its outcomes. Adult and Community Services complete SS30 outcomes form.